

# Österreichisches Umweltzeichen

## Guideline UZ 200

### **T ourism, catering and cultural businesses**

"201 Accommodation establishments"

"202 Catering establishments"

"203 Event catering and party service

" "204 Communal catering"

("205 Campsites")

"206 Mountain huts

" "207 Conference and event venues"

"208 Museums and exhibition centres"

"209 Speech and music theatre"

"210 cinema operations"

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## **Introduction**

The Austrian Ecolabel for "Tourism, Catering & Cultural Enterprises" recognises businesses for their commitment to environmentally friendly management and social responsibility.

This national label is a project of the responsible ministries. It is intended to help promote quality and environmental awareness in the Austrian tourism and leisure industry.

This guideline specifies the criteria that a company or organisation must fulfil in order to be awarded the Austrian Ecolabel. All federal provinces, social partners, business development institutes and environmental organisations were involved in a wide-ranging process to draw up this catalogue of criteria, which has been agreed throughout Austria.

The aim of this guideline is to structurally improve the environmental situation in the tourism, catering and cultural sectors, while at the same time increasing the quality of the offer structure.

The catalogue of criteria covers all areas relevant to the company: the requirements range from low-waste and environmentally friendly purchasing (e.g. food, cleaning agents, office supplies, etc.) to requirements for equipment and regulations regarding the careful and economical use of resources when using water and energy. The criteria also cover the environmentally friendly disposal of waste, the design and maintenance of outdoor areas and initiatives to reduce traffic on arrival and departure as well as on site for employees and visitors. Last but not least, social provisions and the requirement for appropriate information are intended to guarantee that employees support and implement the concept of the ecolabel and that guests and visitors can also participate in it.

The EU Ecolabel has been awarded to accommodation establishments since 2003 and to campsites since 2005. In order to make it easier for businesses with the Austrian Ecolabel to use both labels at the same time, care was taken to harmonise comparable criteria as far as possible. In the case of campsites, full harmonisation with the requirements of the EU Ecolabel was also undertaken.

With the product groups "Museums and exhibition venues" (2018), "Speech and music theatres" and "Cinemas" (2022), further modules have been integrated into this guideline, whereby environmentally friendly management and social responsibility can be promoted and awarded both in the Austrian museum landscape and in cultural event venues.

## 1. Scope of application

The scope of the Ecolabel Guideline "**Tourism, catering and cultural businesses**" (**UZ 200**) currently covers the following types of business:

### **Lodging establishments (UZ 201)**

The product group "accommodation facilities" includes the provision of sheltered overnight accommodation in appropriately equipped rooms for a fee, which includes at least the provision of a bed as the most important service for tourists, travellers and long-term overnight guests. The provision of sheltered accommodation may include the provision of meals, fitness facilities and/or green spaces.

### **Private accommodation establishments (UZ 201a)**

Private accommodation establishments" are accommodation establishments as defined above that are rented out by the respective owner themselves - as part of the private landlord's home or in their entirety - and do not require a business licence for the hospitality industry.

### **Catering establishments (UZ 202)**

The product group "catering establishments" comprises commercial enterprises whose purpose is to serve food and beverages. This includes

- a) Public houses (inns, restaurants, pizzerias, snack bars, canteens, etc.)
- b) Public houses
- c) Coffee house businesses (coffee houses, coffee restaurants, coffee confectioneries, espressos)
- d) Bars
- e) Ice cream businesses

### **Event catering and party service (UZ 203)**

This group includes businesses that offer catering services for individual events or for a specific period of time.

### **Communal catering (UZ 204)**

Communal catering businesses are businesses that provide regular, limited-price catering for a limited group of people in businesses, health and care institutions and educational establishments and fulfil the following basic requirements: a

- ) Existing contractual relationship (management contract, rental or lease agreement, etc.) that clearly states the areas to which this contract relates (= area of influence). If you are the owner of a location, the entire location must fulfil the criteria). b
- ) There is at least one regeneration kitchen on site. (A location that only serves food cannot be certified).

### **Campsites (UZ 205)**

can also apply

for the Austrian Ecolabel, here the requirements of the EU Ecolabel apply in full.

### **Shelters (UZ 206)**

Refuges" are houses or huts located in otherwise undeveloped regions that serve as protection against bad weather, for simple catering, for overnight accommodation or as a base. It takes at least half an hour's walk to reach the refuge. It is not possible for guests with their own car to drive up to the refuge.

## Conference and event venues (UZ 207)

The product group "conference and event venues" comprises establishments with the following characteristics:

- They are fixed buildings in a fixed location. - An essential (business) purpose of the business is to host events. A business licence is available for the organisation and arrangement of events. - The premises of the conference and event location to be awarded are primarily used for the organisation of (cultural) events, are accessible to the public and can be booked for external events and are also communicated to the outside world in this way
- The business has the necessary official approval, infrastructure and technology (e.g. flip chart, pin board, etc.) for this purpose. The business has the necessary official authorisation, infrastructure and technology (e.g. flip chart, pin boards, moderation material / moderator's case, internet access (e.g. DSL, WLAN)
- Other technical equipment (audio-visual equipment etc.) must be available on request
- Conference venues have at least three separately usable conference rooms or a conference room of at least 100 m<sup>2</sup> in size. - Event venues have at least one function room with appropriate (stage) equipment and technology.

## Museums and exhibition centres (IP 208)

Museum organisations

In accordance with the definition of ICOM<sup>1</sup> (International Council of Museums), museums are defined as

Non-profit or not-for-profit institutions open to the public with permanent legal protection that collect, preserve, research, publicise and exhibit tangible and intangible evidence of people and their environment for the purposes of study, education and experience.

These requirements are also part of the ICOM Ethical Guidelines for Museums and a prerequisite for **Austrian museum registration**. A valid Austrian Museum Registration as a mark of quality for sustainable and thoughtful museum work is therefore a prerequisite for the authorisation of museums for Ecolabel certification.

Exhibition centres

Art galleries and exhibition centres are non-commercial institutions for the organisation of art exhibitions. They do not have their own collection, but are specifically dedicated to presenting exhibitions open to the public.

Although Austrian Museum Registration is not possible for exhibition centres, the above-mentioned admission requirements also apply to exhibition centres.

Directive 208 **does not cover** commercial events such as art fairs, galleries, producer galleries, studios, art associations, etc., Private museums without permanent legal protection; monuments; science centres; visitor centres (e.g. nature and animal parks without their own collection); conceptless collections of various objects without a subject-related background; similar collections of objects without a

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<sup>1</sup> <http://icom.museum/the-vision/museum-definition/>

subject-related background or without an educational function; subject-related sales shows that do not ultimately serve a commercial purpose; exhibitions that serve purely educational or informative purposes without a collection as a subject-related background and without specialist or scientific supervision or processing of the objects; purely scientific collections that are not regularly open to the public for viewing; exhibitions that are not regularly open to the public for viewing. purely scientific collections that are not regularly open to the public for viewing.

### **Speech and music theatre (UZ 209)**

On the one hand, the operating type "Speech and music theatre" comprises the event rooms located within buildings that are equipped with at least one stage area and are suitable for the use of a scenic effort. The premises are primarily intended for the staging of theatre and similar performances of all genres, but may also serve other purposes.

It also covers the buildings, materials, props, equipment and make-up required for the theatrical performance. Finally, the building technology and administrative and organisational areas required for operation are also covered.

Circus, street theatre and travelling theatre that take place in public spaces are not covered by the directive.

### **Cinemas (IP 210)**

Cinemas - also known as cinema theatres, cinemas or film theatres - are all screening establishments for all types of films with regular screening operations.

The directive does not cover drive-in cinemas, open-air cinemas, travelling cinemas and cinemas that predominantly or exclusively show films with pornographic content.

### **In general**

A specific operating site is always certified. This may or may not be identical to the location of the company submitting the application. It is also possible for a company with several operating sites to apply for certification for individual sites only.

## **2. Basic requirements**

A prerequisite for the award and use of the Austrian Ecolabel is compliance with all relevant laws and regulations of the European Union, the federal government, the federal state and the responsible municipality. In particular, laws and other legal provisions relating to energy efficiency and thermal insulation, water supply, water treatment and wastewater disposal, waste collection and disposal, maintenance and care of facilities, safety and health protection as well as landscape protection and the protection of biodiversity are complied with.

There are no other pending environmental or nature conservation proceedings.

The applicant company is an active and registered business in accordance with the applicable legislation. Employees are legally employed and insured, have a legally valid contract in written form and receive at least the national or regional minimum wage according to the collective agreement. The working hours comply with Austrian law.

The Austrian Ecolabel endeavours to comply with the international standards of the Global Sustainable Tourism Criteria (GSTC)<sup>2</sup> for accommodation facilities. Special reference is made to compliance with the laws explicitly listed in the Annex, as the relevant GSTC requirements are not included in the Ecolabel criteria<sup>3</sup>.

### 3. Criteria structure

A company wishing to be awarded the Austrian Ecolabel in accordance with these guidelines must fulfil all the specified MANDATORY criteria and achieve a certain minimum number of points from the TARGET criteria.

The criteria are allocated to the following types of business depending on the type of business and product range:

Accommodation module ("BEH" - UZ 201)

Private landlord module ("PRI" - UZ 201a)

Catering module ("GAS" - UZ 202)

Event catering and party service module ("CAT" - UZ 203)

Community catering module ("GEM" - UZ 204)

Campsite module (UZ 205) = EU Ecolabel

Shelter module (SCH - UZ 206)

Conference and event locations module (TAG - UZ 207)

Museums and exhibition centres module (MUS - UZ 208)

Speech and Music Theatre module (THE - UZ 209)

Cinema operations module (KIN - UZ 210)

One of these modules must be selected in accordance with the definition of the type of business (Chapter 1). In addition, the organisation selects modules according to its existing offers and services (with the exception of mountain huts).

#### **Mandatory criteria**

These criteria must be met by all businesses wishing to be awarded the eco-label for tourism and the leisure industry. Exceptions to this are criteria that demonstrably do not apply or cannot be met (e.g. due to monument protection, criteria relating to boilers if none are available).

#### **Regulation for leased businesses**

In the case of criteria relating to facilities that are not within the responsibility or sphere of influence of the business, an attempt must at least be made to collect the necessary data and this project must be documented (e.g. energy supply for flat-rate rentals; centralised procurement, sanitary facilities for communal catering). Non-

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<sup>2</sup> See [www.gstcouncil.org](http://www.gstcouncil.org)

<sup>3</sup> Applicants outside Austria may also have to fulfil requirements of the GSTC standard that are adequately covered by the environmental and social legislation in Austria.



conformities with the Ecolabel criteria must be communicated to the landlord with a request for improvement.

### Target criteria

In addition to the required mandatory criteria, optional measures must be implemented, whereby a specified number of points must be achieved. Either measures from the catalogue of examples of the target criteria or environmentally relevant own initiatives can be implemented.

The **target criteria** proposed in the catalogue of examples have been weighted according to their ecological relevance or their economic and administrative costs as well as with regard to guest expectations and have already been awarded points accordingly.

**Own initiatives** chosen individually by the company, which have been implemented in full and recognised during the examination, are awarded 1.5 points; own initiatives that have been started or partially implemented are awarded 1 point.

Target criteria or own initiatives are recognised as implementation of the criteria during the audit if they are still effective. The use of low-emission products or recycled paper is generally effective in the long term. In the case of older technical investments (usually 10 years or more), the state of the art may need to be checked. Waste concepts may not be older than 7 years at the time of submission.

Depending on the business category and offers, the **minimum points specified in the following table must be achieved.**

**Table 1:** Minimum points required for the target criteria

<b>Points basis for all companies</b>		<b>30 points</b>
Accommodation offers (as applicant)	Apartment-only businesses without any other services, private room landlords	+ 5 points
	Other accommodation providers	+ 10 points
Gastronomy offers (applies to accommodation with gastronomy, as well as applicant gastronomy businesses, catering businesses, and community catering businesses) Points must be achieved from target criteria in the "Food..." area.	Breakfast/snacks/simple meals only	+ 5 points
	Breakfast/snacks/simple meals <b>and</b> meals for house guests (daily menus) or à la carte restaurant	+ 10 points
	Communal catering only	+ 5 points
	Event catering	+ 3 points
Catering services for conference and event venues, museums and exhibition centres, cinemas and theatres	Catering rented	+ 5 points
	Kiosk / concessions or bistro	+ 3 points
Further services	Seminar / event offers	+ 3 points
	Green/open spaces	+ 3 points
	Leisure facilities / wellness centre	+ 5 points
	Shop	+ 5 points
Operations of the Speech and Music Theatre module	from the theatre-specific target criteria	at least 5 points

Examples:

An accommodation establishment without catering and other services must achieve 35 points.

An accommodation establishment with breakfast (hotel garni) must achieve 45 points (30 + 10 +5).  
An accommodation establishment with breakfast and sunbathing lawn must achieve 48 points (45 + 3).  
A café-restaurant must achieve 40 points (30+10).  
A café-restaurant with a guest garden must achieve 43 points (30+10+3).  
A café-restaurant that also offers catering must achieve 43 points (30 +10 + 3).  
A refuge with a food offer must achieve 35 points (30 + 5).  
A pure event catering company must achieve 33 points (30 + 3).  
A company canteen must achieve 35 points (30 + 5).  
An accommodation establishment with breakfast, à la carte restaurant, garden, wellness and seminar facilities must achieve 61 points (30 + 10 + 10 + 3 + 3 + 5).  
A museum without any services must achieve 30 points.  
A museum with catering and open spaces must achieve 38 points (30 + 5 + 3).  
An exhibition centre with a shop must achieve 35 points (30 + 5).  
An exhibition centre with a kiosk and events must achieve 36 points (30 + 3 +3).  
A theatre or cinema without any services must achieve 30 points.  
A theatre or cinema with a concession (own offer of drinks and food or outsourced) must achieve 33 points (30 + 3).  
A theatre with its own or rented restaurants/canteens and events must achieve 38 points (30 + 5 + 3).

## 4. Additional requirements

### External service providers on site

If external service providers are present at the business location and a clear demarcation is not apparent to guests or visitors (e.g. externally managed catering business), they must be informed about the requirements of the Ecolabel and encouraged to fulfil at least the mandatory criteria relevant to them. Target points implemented by them can also be assessed. If certification with the Ecolabel is possible for their services (e.g. rented catering establishments), they must also implement the Ecolabel by the time of the follow-up audit or include this in the tender criteria for a new lease. This must also be recorded in the action programme. A catering business must be familiar with the catering criteria of RL UZ 62 ("Green Meetings and Events") and have the competence / supply connections / partners to cater for an event in accordance with these criteria.

### Regulation for businesses with branches<sup>4</sup>

If there are branches in the business, all relevant criteria must be fulfilled in the main building. The branches must implement selected areas in accordance with the criteria: these include at least the requirements of the area of management and communication as well as the provisions on waste separation, cleaning, procurement (paper products, cleaning agents, etc.) and information/accessibility by public transport.

Further technical building criteria and module-specific criteria must be implemented by the time of re-certification in four years at the latest.

The main building AND the annexes may use the eco-label after certification.

### Simultaneous application for other UZ guidelines

(e.g. UZ 62 "Green Meetings and Events" or UZ 302 "Educational Institutions")

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<sup>4</sup> A subsidiary is a branch of a company that is separate from the headquarters of the main company, but is legally and economically dependent. Essential functions of the subsidiary are organised centrally in the main branch (e.g. management board, personnel, organisation, financing, accounting or advertising).

Certification in accordance with Guideline UZ 200 means that most of the basic requirements for licence holders of Guideline UZ 62 "Green Meetings and Events" have already been met or that individual events may be awarded the eco-label for "Green Meetings and Events". Conversely, award-winning organisations have already fulfilled the environmental management criteria (UMA) of UZ 302 "Educational institutions".

## 5. Criteria and requirements

References to the EU Ecolabel already comply with the currently valid EU Ecolabel Directive for tourist accommodation establishments (Commission Decision (EU) 2017/175 of 25 January 2017)

### 5.1 Management and communication

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>M 01</b>	<b>Basis for a sustainability management system</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>
EU 1	<p>The basis for a sustainability/environmental management system that follows the principles of the PDCA cycle<sup>5</sup> and strives for continuous improvement is created by implementing the following processes (see also M 02):</p> <p>a) A representative for environment / energy / sustainability is appointed. This person is responsible for quality assurance measures and for passing on information to employees.</p> <p>b) Preparation of a simple written <b>sustainability concept</b> that is accessible to the public. This contains at least the most relevant environmental aspects for the company with regard to energy, water and waste.</p> <p>c) The company has an <b>action programme</b> in which targets and measures are defined at least every two years (at least on the aspects mentioned under b) and, if applicable, targets for how the company will phase out oil or gas by 2040).</p> <p>d) The public is informed about the main features of the sustainability programme as well as planned measures and successes in an appropriate manner (e.g. notice board, statement on the Internet). Comments and suggestions should be solicited and taken into account and, where appropriate, considered in the internal evaluation process (see M02) and in the action programme.</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with the following documents: - the sustainability concept, - the action programme and - in the case of follow-up examinations, the evaluation report which has to be submitted within two years after the application as well as the updated version every two years. Furthermore, the extent to which suggestions from guests or visitors are taken up must be explained.</p>										
<b>M 02</b>	<b>Environmental performance and internal interim assessment</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>
EU 1	<p>a) The new measures implemented by the organisation to (re)award the eco-label and - as far as possible - the associated environmental effects shall be presented accordingly, at least for one measure. In the case of follow-up audits, the development of the environmental indicators (according to the criterion "consumption monitoring") must be presented in particular.</p> <p>b) A procedure for the internal evaluation with regard to the implementation of the objectives defined in the action programme and for the continuous improvement or necessary correction of any</p>										

<sup>5</sup> The "PDCA cycle" contains four recurring phases: Plan-Do-Check-Act (Plan - Implement - Check - Act)

#### Abbreviations used for the modules:

BEH - for accommodation establishments; PRI - for private landlords; GAS - for catering establishments and accommodation establishments with catering; CAT - for catering establishments (event catering); GEM - for communal catering establishments; TAG - for conference and event locations; SCH - for refuges; MUS - for museums and exhibition centres; THE - for speech and music theatres; KIN - for cinemas  
**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	deficiencies (= "internal audit") shall be carried out at least every two years. The evaluation of the targets for phasing out fossil fuels must be given special consideration in this process. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with a description of the newly implemented measures and - in the case of follow-up inspections - the assessment report, which shall be submitted within two years of the application, as well as the version updated every two years, if applicable.										
<b>M 03</b>	<b>Employment and employee:internal policy</b> The company employs women and men equally and does not discriminate against minorities. <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation, e.g. staff rota, names of the relevant persons.	<b>M</b>		<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>			<b>M</b>	<b>M</b>
<b>M 04</b>	<b>Training of employees</b> a) The company must inform and train employees, e.g. using the templates, written instructions or manuals, to ensure that the measures relating to the environment and sustainability are applied and to sensitise employees to environmentally friendly behaviour. Depending on the size and range of the business, the following aspects in particular (or those listed under M01 or M16) should be taken into account, whereby priorities can be set here: - biodiversity, social, economic, cultural/cultural heritage, quality, human rights, health and safety and risk management, - the sustainability concept and action plan, - energy and water saving measures, - measures to minimise chemical substances, - measures for waste avoidance and separation - for guests and employees:available ecologically favourable means of transport - relevant information for communication to guests, customers, visitors and suppliers b) Appropriate training measures must be carried out for newly hired employees within four weeks of starting work and for all employees at least once a year for refresher and update training. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with information on the training programme and its content, and a list of participants, the type and date of training. The applicant company shall also submit documentation on the procedures applied and communications to employees on all of the above points. If a handbook for employees exists, the relevant information on the Ecolabel must be integrated into it.	<b>M</b>		<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>		<b>M</b>	<b>M</b>	<b>M</b>
<b>M 05</b>	<b>Information for guests, visitors, customers and suppliers</b> The business shall inform guests, visitors, customers and suppliers about its sustainability concept and encourage them to participate in the implementation of this concept. The information relates to measures in connection with the establishment's sustainability concept and the ecolabel. The request to support these goals and what contribution guests / visitors can make (waste separation, energy saving, etc.) must be displayed visibly, especially in the communal areas and in the rooms of accommodation facilities, or communicated electronically (e.g. notice board, statement on the Internet). <i>Assessment and verification:</i> The applicant enterprise has to present a declaration of compliance with this criterion together with samples of the information signs and the information for the guests/visitors.	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>

**Abbreviations used for the modules:**

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>M 06</b>	<b>Guest information for accommodation providers</b>	<b>M</b>	<b>M</b>								
EU 3	<p>a) Guests in accommodation establishments are informed at the reception desk or in the room in written (also electronic) form, either personally or verbally, in particular about the following aspects (see sample templates):</p> <ul style="list-style-type: none"> <li>-- Energy (energy saving in heating/air conditioning and lighting)</li> <li>-- Water and waste water (economical use, leakages, no waste in toilets etc.)</li> <li>-- Waste (waste avoidance, waste separation, reusable packaging, avoidance of small packaging etc.)</li> </ul> <p>In addition, recommendations for reducing food waste should be communicated to guests.</p> <ul style="list-style-type: none"> <li>- Nature conservation and biodiversity (natural environment, biodiversity, threats to species, behaviour when visiting protected areas, etc.).</li> <li>- Culture and cultural heritage (cultural features, places of interest, traditions, tourist guides, restaurants, markets and craft centres in the area).</li> <li>- Change of towels and sheets (if applicable, information on the possibility of not changing towels or sheets regularly)</li> <li>- ecologically favourable means of transport available to guests.</li> </ul> <p><i>Assessment and verification:</i> The applicant enterprise has to submit a declaration of compliance with this criterion together with samples of the information signs or the information for the guests.</p>										
<b>M 07</b>	<b>Guest information at mountain huts</b>							<b>M</b>			
	<p>There must be easily accessible instructions for the guest to close the window(s) when the heating is switched on and to switch off the light when leaving the room/accommodation.</p> <p>Overnight guests must generally use a hut sleeping bag.</p> <p>If towels and/or sheets are provided, the guest must be informed that it is possible to waive the regular exchange of towels or sheets in order to make a contribution to environmental protection.</p> <p>Furthermore, information must be provided on correct behaviour in sensitive regions and on existing protected animal and plant species.</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion (if applicable), together with the text of the guidance notes.</p>										
<b>M 08</b>	<b>Communication of the catering offer</b>	<b>M</b>	Target 1	<b>M</b>	<b>M</b>	Target 1					
	<p>a) The special quality of the gastronomy/catering offer such as seasonal, regional or organic products is pointed out directly (e.g. on place cards, menus of the day, menus).</p> <p>b) The (producers of) regional food/beverages are listed on the menu or place cards.</p> <p>c) All service staff (including external staff) are trained and can also inform guests verbally.</p> <p><i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion, together with information on the way of implementation (e.g. written information material) and on the training programme and its content.</p>										
<b>M 09</b>	<b>Transparency and use of the ecolabel in communication</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>
(EU 22)	The organisation's advertising material and marketing communication are correct and complete (e.g. with regard to the communication of environmental services and the Ecolabel) and correspond to the existing offer.										

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	The business must use the logo of the Ecolabel in its communication (e.g. on the Internet, in the business, in the house brochure, menu) from the date of award. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, present advertising material etc. and indicate where the Ecolabel has been applied.										
<b>M 10</b>	<b>Guest/visitor satisfaction and feedback</b> Depending on its size, the business has set up ways to monitor and measure the satisfaction of guests/visitors, including with regard to the sustainability aspects of the business (e.g. questionnaires, (online) guest book, rating platforms). There must be a clear procedure for recording customer comments, complaints and responses, as well as the corrective actions taken. <i>Assessment and verification:</i> The applicant enterprise has to explain the procedure for obtaining feedback and describe how complaints are dealt with and, if necessary, corrective measures are taken.	<b>M</b>	Target 1	Target 1	Target 1	Target 1	Target 1		<b>M</b>	<b>M</b>	<b>M</b>
<b>M 11</b>	<b>Sustainable products</b> a) The business actively supports local businesses in the development and sale of sustainable non-food products or services based on regional nature, history and culture (handicraft products, agricultural non-food products, etc.) (1 point) b) The business uses elements of local art, architecture or cultural heritage in its activities, design, decoration or shops. (1 point) <i>Assessment and verification:</i> The applicant enterprise has to provide a detailed declaration of compliance with this criterion.	<b>M</b>	Target 2	Target 2		Target 2	Target 2				
<b>M 12</b>	<b>Leisure activities and excursions</b> If leisure activities or excursions are organised by the business, care must be taken to ensure that natural ecosystems are not disturbed, taking into account the cumulative effects, or that any disturbance is minimised and remediated if necessary. Leisure activities offered by the business and any excursions to natural or culturally significant sites organised by the business must not include the following activities: - combustion engine-related off-road leisure activities (activities that pollute nature and the environment through noise and pollutant emissions from combustion engines and negatively affect the recreational value) - ecosystem-sensitive activities (activities that negatively affect or jeopardise the existence of ecosystems or their flora and fauna through entry, noise, extraction for commercial purposes or similar) - Culturally sensitive activities (visits to events that simulate a traditional cultural activity without its context, only for the purpose of marketing to tourists) - Offers/activities with particularly high resource consumption - (activities whose resource consumption is disproportionately high compared to the locally available resources, e.g. heli-skiing) - Participants in excursions/leisure activities receive appropriate instructions on correct behaviour in	<b>M</b>	<b>M</b>					<b>M</b>			

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	protected areas and cultural-historical sites. - Excursions to protected areas that have a natural, largely intact ecosystem and are not or hardly developed for tourism may only be offered for a maximum of 8 people and with the involvement of a local, trained and authorised guide and in compliance with all local requirements. <i>Assessment and verification:</i> The applicant enterprise has to provide a detailed declaration of compliance with this criterion together with information on leisure activities and excursions offered.										
<b>M 13</b>	<b>Consumption monitoring</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>
EU 5	The establishment must have procedures for the monthly or at least annual collection of data on the following aspects for self-monitoring and internal operational optimisation: a ) energy consumption b) water consumption c ) waste generation; food waste must be monitored separately for establishments that serve food; d ) consumption of chemical products (detergents and cleaning agents, dishwashing detergents, disinfectants and other special cleaning agents) The data collected for a-d must be given as key figures either per guest/overnight stay/visitor etc. or per area. In addition, the following data must be recorded where applicable: (e) percentage of final energy consumption covered by renewable energy generated on site (%); (f) percentage of ISO Type I labelled products used (%) that fall within the applicable Ecolabel criteria. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with information on the method of data collection. When submitting the application, the applicant enterprise has to provide the above-mentioned consumption data for at least the previous six months (if already available) and then each year the data for the previous year or the season. For long-term guests, the number of overnight stays may be based on estimates by the operator. The business shall submit a brief summary of the above consumption parameters together with the internal evaluation report or at least every two years.										
<b>M 14</b>	<b>Accessibility of historical sites</b>	<b>M</b>					<b>M</b>				
	The company gives local residents access to sites and properties of historical, archaeological, cultural and spiritual importance to the same extent as its guests. <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, if applicable, and state that and how accessibility is ensured.										
<b>M 32</b>	<b>Communication of Green Theatre measures to accommodation providers</b>									<b>M</b>	
	The company informs all recommended accommodation providers about the theatre's environmental standards. <i>Assessment and verification:</i> The cover letter must be presented.										

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;



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## 5.2 Energy and climate protection

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
E 01	<b>Energy performance certificate or energy survey</b>	M	M	M	M	M	M	M	M	M	M
	An energy performance certificate according to OIB 6 must be available - in accordance with the legal requirements - and, if necessary, supplemented by proposals for sensible improvement or refurbishment measures. If no energy performance certificate is (yet) available, an energy survey (rough analysis of the current energy status of the business, in particular the building envelope and building services) prepared by an energy engineer/consultant must be available no more than three years prior to the initial application. The measures proposed in the energy performance certificate or energy survey to improve the energy efficiency of the business must be included in the business's action programme. Rented businesses with little or no influence on the building services equipment must at least carry out a survey of significant, high-consumption appliances and extrapolate their consumption data (energy and water consumption). Appliances with high savings potential must be given special consideration here and their replacement with highly efficient appliances must be specified in the action plan. It is possible for mountain huts, private landlords and small museums to carry out their own survey, including photo documentation.										
	<i>Assessment and verification:</i> The applicant enterprise has to present the energy survey of the energy consultant or a self-survey in combination with an energy performance certificate according to OIB 6 or, in the case of enterprises of communal catering, pure catering enterprises as well as mountain huts or private landlords, a complete self-survey including equipment lists or photo documentation.										
E 02	<b>Thermal insulation of windows</b>	M	M	M	M	M	M	M	M	M	M
EU 33b	Windows in heated and/or air-conditioned rooms are fitted with at least double glazing or equivalent glazing.										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a self-declaration or a declaration by a technically competent person stating that it fulfils this criterion.										
E 03	<b>Maintenance of boilers</b>	M	M	M			M	M	M	M	M
(EU 4)	a) The boilers must be properly maintained in accordance with the legal requirements, the relevant IEC and national standards or the manufacturer's instructions. b) Once a year (or at the intervals specified by law in the case of micro-enterprises and refuges), it must be checked whether the efficiency levels specified by law or in the manufacturer's instructions are being complied with and whether the emissions do not exceed the legally specified limit values. If the inspections reveal that the above-mentioned requirements are not being met, countermeasures must be taken immediately.										
	<i>Assessment and verification:</i> The applicant shall provide a declaration of compliance with both parts of this criterion, together with a description of the boilers and their maintenance programmes,										

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	indicating in detail which persons/companies carry out the maintenance and what is checked during the maintenance.										
<b>E 04</b>	<b>Energy-efficient appliances for space heating and water heating</b>	<b>M</b>	<b>M</b>	<b>M</b>			<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>
EU 6	Alternative energy systems must be used for the provision of space heating and hot water; if necessary, a conversion of fossil energy systems must be provided for in the action programme. If it is not technically, economically or legally feasible to use such systems at the location, this must be documented by carrying out a corresponding alternatives test (see OIB Guideline 6, Energy Saving and Thermal Insulation, 2019). If the alternatives test shows that fossil fuels are permissible, it must be ensured that the combustion efficiency is at least 88% in relation to the calorific value of the energy source.  Existing CHP systems must fulfil the definition of highly efficient combined heat and power <sup>6</sup> . If the heating system is renewed or replaced during the period of validity of the Ecolabel, a refurbishment concept prioritising the building envelope must be drawn up and the use of renewable energy sources or connection to any existing district heating system must be planned. (The requirements of the EU Ecolabel (criterion 6) must be taken into account by accommodation establishments; if available and suitable for the intended use, appropriate boilers with an ISO type 1 ecolabel must be used). All systems purchased during the period of validity of the Ecolabel that can be used as hot water central heating systems must be equipped with a buffer tank. <i>Assessment and verification:</i> The applicant enterprise shall provide a technical report stating the efficiency of the boiler and the persons responsible for the sale and/or maintenance of the boiler.										
<b>E 05</b>	<b>Thermal insulation of the boiler, the storage tank and the heating and drinking water pipes</b>	<b>M</b>	<b>M</b>	<b>M</b>			<b>M</b>	<b>M</b>		<b>M</b>	<b>M</b>
	The boiler, the hot water tank and the heating and drinking water pipes in unheated rooms of the business must be thermally insulated, at least in the visible area. <i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion.										
<b>E 06</b>	<b>Energy-efficient air conditioning units and air/heat pumps (for new purchases)</b>	<b>M</b>	<b>M</b>	<b>M</b>			<b>M</b>	<b>M</b>			<b>M</b>
EU 7 EU 10	Air-conditioning and heating appliances purchased after the award of the Ecolabel are equipped so that they switch off automatically when the windows are opened or guests leave the room. Air conditioners and air heat pumps installed during the period of validity of the Ecolabel must comply with the best or at least the second best energy efficiency class available on the market at the time of purchase. Note: This criterion applies to mains-operated air conditioners and air-source heat pumps with a rated output of ≤ 12 kW for cooling or, if the appliance has no cooling function, for heating. This criterion does not apply to appliances that use energy sources other than electricity and to appliances										

<sup>6</sup> in accordance with Annex III of Directive 2004/8/EC of the European Parliament and of the Council or, if installed after 4 December 2012, in accordance with Annex II of Directive 2012/27/EU

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	that do not use air as a heat transfer medium on the condenser side - or on the evaporator side. In shelters, room air conditioners should be avoided and replaced by other suitable measures such as shading and insulation. <i>Assessment and verification:</i> The user of the eco-label shall inform the competent body (at the latest at the time of the subsequent verification) of the new installation of the above-mentioned equipment during the period of validity of the eco-label and shall provide technical specifications from the manufacturer or the professional responsible for the installation, sale or maintenance of the air-conditioning system indicating how the energy efficiency requirements are met.										
<b>E 07</b> EU 13	<b>Coal, heating oil, coal briquettes and direct electric heating</b> Neither heating oils nor coal and coal briquettes may be used as an energy source. Heating oils are no longer authorised as a <u>primary energy</u> source when an application is first submitted. If active licensees still use heating oils as an energy source, the action programme must specify the earliest possible switch to alternative <u>renewable</u> energy sources. For heating systems fuelled with fossil gas, a switch must be planned by 2040. If the use of renewable energy sources is not technically, economically or legally feasible at the site, this must be documented by carrying out an appropriate alternatives assessment. Exclusively direct electric heating and so-called "infrared heating" are also excluded unless the electrical energy comes from a stand-alone operation from hydropower or wind power or 100% from renewable energy sources. This criterion only applies to businesses with an independent heating system. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, stating the type of energy sources used. Compliance with this criterion is verified during the on-site visit.	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>
<b>E 08</b>	<b>Storage of liquid fuels</b> If liquid fuels are used for heating purposes, collecting devices must be provided to prevent soil contamination. <i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion.							<b>M</b>			
<b>E 09a</b> EU 8 a,b EU 10 b	<b>Energy-saving lighting technology and light sources (for room lighting)</b> In operation, minimum requirements for energy-saving lighting technology are met for general room lighting, e.g. use of energy-saving light sources such as LEDs, timers or motion detectors. a) At the time of awarding the Ecolabel: i. at least 40%* of all lighting equipment in operation must comply with at least energy efficiency class A <sup>7</sup> (in existing buildings) or at least energy efficiency class D (for new purchases); ii. at least 50%* of the lighting equipment which, due to its location, is likely to be used for at least five hours a day must	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>

<sup>7</sup> in accordance with Annex VI to Commission Delegated Regulation (EU) No 874/2012 of 12 July 2012 supplementing Directive 2010/30/EU of the European Parliament and of the Council with regard to energy labelling of electric lamps and luminaires (OJ L 258, 26.9.2012, p. 1).

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<p>comply with at least energy efficiency class A (in existing buildings). at least energy efficiency class D<sup>8</sup> (for new purchases); ii. at least 50%* of the lighting equipment that is likely to be used for more than five hours a day due to its location must be at least energy efficiency class A (as above) or at least energy efficiency class D (as above).</p> <p>b) Within a maximum of two years from the date of award of the eco-label:</p> <p>i. at least 80%* of all lighting equipment in operation must comply with at least energy efficiency class A (as above) or at least energy efficiency class D (as above);</p> <p>ii. 100%* of lighting equipment that is likely to be used for more than five hours a day due to its location must comply with at least energy efficiency class A (as above) or at least energy efficiency class D (as above).</p> <p>* Note: The percentages refer to the total number of luminaires that are suitable for the use of energy-saving light sources. The above targets do not apply to incandescent lamps and light sources that are exempt from the Ecodesign Regulation (EU) 2019/2020 and Regulation (EU) 2021/341, whose physical characteristics do not allow them to be replaced by light sources for general lighting purposes, nor to LED light sources that fulfil the Ecodesign Regulation (EU) 2019/2020 and are directional or have a CRI above 90.</p> <p>c) Automatic systems (e.g. sensors or central keys/cards) that switch off all lighting when the room is vacated must be installed or used in all rooms of accommodation establishments that are newly built and/or renovated during the period of validity of the Ecolabel. (Note: Micro-enterprises/private landlords are exempt from this requirement).</p> <p><i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion as well as information on the measures taken and on the energy efficiency classes of the lamps used. Proof of compliance with point b) has to be provided in the internal interim audit or at the latest in the follow-up audit.</p>										
<b>E 09b</b>	<p><b>Scenic lighting</b></p> <p>The basic equipment ("fixed curtain") for the scenic lighting and the light sources used for this must be evaluated with regard to their energy efficiency. If necessary, the action plan must specify when and how the stage lighting is to be replaced with energy-efficient light sources.</p> <p><i>Assessment and verification:</i> A declaration of compliance with the criterion and, if applicable, evidence of the implementation (e.g. invoices, photos, concept) are presented.</p>						M			M	
<b>E 10 EU 11</b>	<p><b>Heaters and air conditioners/appliances for outdoor areas</b></p> <p>Heating devices or air conditioning systems for heating or cooling outdoor areas (e.g. smoking areas or outdoor eating areas) may not be used at the business location or for Ecolabel catering or green meetings and events.</p>	M	M	M	M	M	M	M	M	M	M

<sup>8</sup> in accordance with Commission Delegated Regulation (EU) 2019/2015 of 11 March 2019 supplementing Regulation (EU) 2017/1369 of the European Parliament and of the Council with regard to energy labelling of light sources

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion. Compliance with this criterion is verified during the on-site visit.										
<b>E 11</b> EU 12	<b>Electricity from renewable energy sources</b> The company must cover 100% of its electricity requirements from renewable energy sources <sup>9</sup> in accordance with the criteria of the Austrian Ecolabel Guideline UZ 46 ("Green Electricity") or prove that it is 100% green electricity with Austrian guarantees of origin. If 100% green electricity with non-Austrian certificates of origin is used, proof must be provided that UZ46 electricity or green electricity with Austrian certificates of origin has been requested from the respective electricity provider. In the case of contractual agreements that do not permit an immediate change of tariff, a change must be included in the action programme and verified in the internal interim audit or at the latest in the follow-up audit. <i>Assessment and verification:</i> The applicant enterprise has to submit a declaration from the electricity supply company (or a contract concluded with this company) stating the type of renewable energy source(s), the percentage of electricity from renewable energy sources and the maximum possible supply volume in percentage terms. This requirement is deemed to be met if either the overall mix offered by the supplier or the tariff concluded includes 100% electricity from renewable energy sources (wind, solar, geothermal, wave and tidal energy, hydropower, biomass and biogas).	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>
<b>E 12</b> EU 47a	<b>Outdoor swimming pools (only for MODULE Leisure/Wellness)</b> Heated outdoor swimming pools and whirlpools must be covered at night and when not in use (for longer than one day) to minimise evaporation of the water. In addition, structural, technical (e.g. thermal insulation of the floor and walls) or organisational (e.g. time restrictions on use, temperature reduction) measures must be taken in new buildings and conversions to ensure efficient operation and keep heat losses to a minimum. These measures must be communicated in an appropriate manner where necessary. <i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion (e.g. photographs of covers).	<b>(M)</b>	<b>(M)</b>								
<b>E 14a</b>	<b>Climate protection</b> The CO <sub>2</sub> emissions caused - at least from the company's own consumption of electricity, heating and cooling energy - are calculated or estimated (survey in accordance with M13). The data serves as a basis for improving measures in the area of CO <sub>2</sub> reduction and for setting emission targets. <i>Assessment and verification:</i> The applicant company must provide evidence of the calculation/estimation of the CO <sub>2</sub> emissions generated.	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>

<sup>9</sup> According to Article 2(a) of Directive 2009/28/EC, "energy from renewable sources" means energy from renewable, non-fossil energy sources, i.e. wind, solar, aerothermal, geothermal and hydrothermal energy, ocean energy, hydropower, biomass, landfill gas, sewage treatment plant gas and biogas.

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**5.3 Water**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN								
W 01	<b>Water protection and utilisation</b>	M																	
	The organisation's water use is sustainable and does not affect environmental flows. If water is not drawn from the public network, the origin of the water used by the business must be described, cumulative effects of water use must be taken into account and potential water risks must be assessed. If a high water risk is identified in areas, targets for minimising this risk are identified and pursued in the sustainability concept.																		
	<i>Assessment and verification:</i> The applicant enterprise shall provide information on the origin of the water purchased and demonstrate that the water use has no negative impacts or what steps are taken if a water risk is identified.																		
W 02 (EU 14 c) EU 15 a,b	<b>Water-saving technology</b>	M	M	M	M	M	M	M	M	M	M								
	a) WC cisterns either have an automatic or manually operated flush stop button or a 2-button system or are designed for a maximum flush volume of 6 litres. (Toilets newly installed during the period of validity of the Ecolabel must have an effective water consumption of ≤ 4.5 litres per flush.)																		
	b) Urinals are equipped with an automatic (time-limited) or manual control so that there is no continuous flushing and uninterrupted flushing is avoided. c) The water flow rate of taps and showers must not exceed 12 litres/minute (except for sink taps and mixer taps for bathtubs). For new taps and showers, a maximum value of 9 litres per minute for showers and 6 litres per minute for taps must be achieved.																		
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with appropriate documentation showing how the enterprise fulfils the criterion. New installations of toilets, urinals and sanitary fittings during the period of validity of the Ecolabel must be documented by appropriate documentation. Fittings, toilets and urinals with an ISO Type I eco-label that meet the above requirements are deemed to fulfil this criterion. Corresponding evidence must be provided.																		
W 04	<b>Mobile crockery</b>				M														
	If mobile crockery units are used, they must be connected to the public wastewater disposal system or a wastewater disposal concept must be presented.																		
	<i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion as well as documents on the possibilities of connection to the municipal wastewater treatment plant or a wastewater disposal concept.																		

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## 5.4 Waste and circular economy

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
A 01	<b>Waste management concept</b> The company has a current written waste management concept. The waste management concept must be updated in the course of subsequent audits. If several legal entities operate at a site, it is possible to submit a joint waste management concept. If the company is EMAS-certified, this also counts as a waste management concept. <i>Assessment and verification:</i> The applicant enterprise presents a declaration of compliance with this criterion together with the waste management concept, which has to contain in particular a waste-relevant presentation with a description of the waste generated (type, quantities, place of generation, internal storage, internal fate and (external) recipients), presentation of the waste logistics and description of measures already taken for waste prevention as well as an assessment of the future development and presentation of the organisational precautions for compliance with waste management legislation.	M	M	M	M	M	M	M	M	M	M
A 02	<b>Waste separation and feeding into the recycling system</b> The waste must be separated in such a way that it can be easily utilised by the respective waste treatment facilities. Special consideration must be given to hazardous waste. This waste must be separated, collected and disposed of in an appropriate manner. In the case of events outside the company building (e.g. event catering), the waste must be separated properly. In particular, unavoidable food waste must be disposed of properly (e.g. biogas plant). Materials that cannot be recycled must be disposed of properly. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, stating which categories of waste are accepted by the local authorities, how the collection, separation, handling and disposal of these categories is organised within the enterprise and/or which relevant contracts have been concluded with private enterprises. Compliance with this criterion is verified during the on-site visit.	M	M	M	M	M	M	M	M	M	M
A 03	<b>Waste separation by guests / visitors</b> Suitable containers shall be provided at least at a central point of the establishment and/or on each floor and/or in the rooms (in the case of accommodation establishments) so that waste can be separated in accordance with the municipal or national system. Notices requesting the separate disposal of waste must be posted, especially if separation is not provided in the rooms. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with information on the containers and a copy of the instructions and information. Compliance with this criterion is verified during the on-site visit.	M	M				M		M	M	M
A 04	<b>Waste bins in the toilets</b> Each (ladies') toilet must be equipped with a suitable waste bin; guests and visitors must be asked to dispose of waste in the bin instead of in the toilet.	M	M	M	M	M	M	M	M	M	M

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise presents a declaration of compliance with this criterion together with the wording of the information for guests/visitors.										
<b>A 12</b>	<b>Avoidance of food waste</b>	<b>M</b>		<b>M</b>	<b>M</b>	<b>M</b>		<b>M</b>			
	Recommendations for reducing food waste must be communicated to guests in catering establishments, accommodation establishments offering food, catering and buffets (e.g. on the choice of portion sizes, side dishes, menu components or the possibility of taking away leftover food). In addition, at least three measures to prevent food waste must be actively implemented in accordance with the (nabe-) " <a href="#">Checklist with measures to prevent food waste</a> "; points are awarded for each additional measure (see criterion <b>K35</b> ):										
	<i>Assessment and verification:</i> The applicant enterprise has to present a declaration of compliance with this criterion together with the agreement with the charitable enterprise, documents on external communication etc..										

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;



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**5.5 Air / Noise**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
L 01 EU 20	<b>No smoking in communal areas and in the rooms</b>	M	M	M	M	M	M	M	M	M	M
	Smoking is prohibited in communal (indoor) areas, rooms (in accommodation establishments) and in the entire leisure/wellness area, as well as generally in refuges and cultural institutions (museums, theatres, cinemas). <i>Assessment and verification:</i> The applicant enterprise presents a declaration of compliance with this criterion as well as appropriate evidence (e.g. pictures of the no-smoking signs installed in the enterprise).										
L 02	<b>Noise avoidance</b>							M			
	The company must take measures to minimise or avoid noise. -- Compliance with quiet hours - Soundproofing measures for noise emitters, e.g. generators, pumps <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with a list of the noise abatement measures taken.										
L 07	<b>Pyrotechnics</b>	Target 2		Target 2	Target 2		Target 2	M			
	Pyrotechnics of any kind (e.g. fireworks) are deliberately avoided. Guests, visitors and customers of events will be informed accordingly. <i>Assessment and verification:</i> The applicant enterprise presents a declaration of compliance with this criterion, together with appropriate evidence (e.g. clear communication of the relevant, consciously adopted regulations).										

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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**5.6 Office / Print**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>B 01</b>	<b>Office paper</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>
EU 51c	Office paper must be certified with an eco-label (in accordance with ISO Type 1). The replacement of any non-certified office paper that still exists must be specified in the action programme with short implementation deadlines and evidence of this must be provided by the time of the follow-up audit.										
	<i>Assessment and verification:</i> The applicant enterprise shall provide data and documentation (such as the relevant invoices) on the papers used. For products with an ISO Type I eco-label that fulfil the above requirements, this criterion is deemed to be fulfilled. Corresponding evidence must be provided.										
<b>B 02</b>	<b>Paper for seminar requirements (only for MODUL seminar/conference)</b>	<b>(M)</b>		<b>(M)</b>			<b>M</b>				
	Paper stationery provided by the organisation for conferences and seminars (e.g. writing pads, flipchart pads) must be certified with an eco-label (in accordance with ISO Type 1) or be made from 100% recycled paper. The replacement of any existing non-compliant products must be specified in the action programme with short implementation deadlines and evidence must be provided by the time of the follow-up audit.										
	<i>Assessment and verification:</i> The applicant enterprise shall provide data and documentation (such as the relevant invoices) on the products used. For products with an ISO Type I eco-label that fulfil the above requirements, this criterion is deemed to be fulfilled. Corresponding evidence must be submitted.										

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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## 5.7 Cleaning / Chemistry / Hygiene

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
R 01	<b>Storage and use of chemicals</b>	M		M	M	M	M		M	M	M
	The <b>storage, use, handling and disposal</b> of chemicals is carried out and managed properly. The use of potentially harmful products (e.g. pesticides, disinfectants, solvents) is minimised and only used if less harmful products or processes are not available. <b>Disinfectants</b> may only be used where this is necessary to fulfil legal hygiene regulations. <b>Biocides</b> (pesticides) may only be used by professional pest controllers if required by the authorities or in cases of severe pest infestation that cannot be contained by other methods. This does not apply to biological methods such as pheromones (moth traps). <b>Plant protection products</b> may only be used in justified exceptional cases. Only pesticides that are authorised for use in organic farming are permitted.										
	<i>Assessment and verification:</i> The applicant company shall provide information on compliance with this criterion, together with information on correct handling and, where appropriate, documentation on whether and which potentially contaminating products are used and how they are to be minimised.										
R 02	<b>Dirt locks</b>	M		M	M	M		M	M	M	M
	Dirt traps must be installed in all main entrance areas of the company (e.g. heavy scrapers behind the entrance door in the interior, which are so long and so wide that nobody can walk past them).										
	<i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion.										
R 03	<b>Washing, rinsing and cleaning agents</b>	M	M	M	M	M	M	M	M	M	M
	The company must use at least the products or components of different product categories (hand dishwashing detergents and/or detergents for dishwashers and/or laundry detergents and/or all-purpose cleaners, etc.) with an eco-label (in accordance with ISO Type 1) or in accordance with the positive list of environmental consultants. (If cleaning is outsourced, corresponding requirements must be included in the tender documents. A transitional period may be granted for existing contracts until they expire).										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation (e.g. invoices, manufacturer's certificates).										
R 04	<b>Drain and pipe cleaning</b>	M	M	M	M	M	M	M	M	M	M
	If necessary, equipment for mechanical or physical drain and pipe cleaning must be available in the company (e.g. compressed air pump, spiral, suction bell). Employees must be informed in an appropriate manner that these products are to be used instead of chemical drain and pipe cleaners and how they are to be used.										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on employee information.										
R 05	<b>Automatic flush cleaners and basin stones</b>	M	M	M	M	M	M	M	M	M	M
	None of the following products may be used in any of the sanitary facilities accessible to guests, visitors, customers and employees that are within the company's area of responsibility: - Toilet bowl										

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	stones and urinal stones - automatically dosed flush cleaners and cistern additives <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
<b>R 06</b>	<b>Minimisation of disposable products in the sanitary area</b>	<b>M</b>	<b>M</b>					<b>M</b>			
EU 18a	a) Disposable toiletries or single-use toiletries (shower caps, brushes, nail files, shampoo, soap, etc.) may not be provided for guests in the rooms (but may be available at the reception desk upon guest request). Exceptions apply in the event of legal obligations, corresponding requirements of an independent quality assessment/certification programme or quality guidelines of a hotel chain to which the accommodation establishment belongs. b) Disposable toothbrush cups may only be used if they are made from renewable raw materials, are biodegradable and can be composted <sup>10</sup> . c) Disposable towels and bed linen may not be used in the rooms. If the use of such disposable products is required by applicable regulations, the establishment shall encourage guests to use reusable products in an appropriate manner. <i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion, together with information on which disposable products are used, if applicable. In addition, documentation on refillable products and/or on the information used to encourage guests to use reusable products (if applicable) must be provided. Any legislation or independent quality assessment/certification programmes that require the use of single-use products must also be provided. Evidence that single-use drinking vessels fulfil this criterion shall be provided to demonstrate compliance with EN 13432. Compliance with this criterion shall be verified during the on-site visit.										

<sup>10</sup> according to ÖNORM EN 13432 Packaging - Requirements for the recovery of packaging by composting and biodegradation - Test scheme and assessment criteria for the classification of packaging; Edition: 2008-02-01

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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## 5.8 Buildings / Construction and living / Equipment

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
G 01	<b>Standards for new builds and conversions</b>	M					M		M	M	M
	New constructions and conversions may only be carried out in accordance with the legal requirements (see Annex) and on appropriately designated areas. The capacity and integrity of the natural and cultural environment must be taken into account and, if necessary, an impact assessment (including cumulative effects) must be carried out. The acquisition of land and property does not require the involuntary resettlement of residents. This ensures that disruption to natural ecosystems is minimised, that there are no adverse effects on the ability of populations to develop and that the activities of the operation do not jeopardise the supply of neighbouring facilities and communities. The klima:aktiv basic criteria <sup>11</sup> for hotels and (listed) service buildings must be met for new buildings and substantial conversions during the label utilisation period as well as for first-time applications from businesses that were built from scratch within five years prior to the application. Sustainable practices and locally available materials are to be particularly favoured. This must be recorded in the company's action programme and communicated within the company if construction activities are already planned during the label usage period.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.										
G 02	<b>Barrier-free use of the offer</b>	M		M			M		M	M	M
	The establishment must submit a declaration of accessibility. <sup>12</sup> This "Declaration of Accessibility" (Access Statement) must include the usability for disabled guests, visitors and consumers, the barrier-free equipment and a quality assessment of this offer.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation on communication.										
G 03	<b>Open front cooler</b>	M		M	M	M	M		M	M	M
	(New) cooling appliances for the self-service area may not be equipped as "open front coolers". If open front cooling appliances are already in use, a replacement must be included in the action programme and attention must be paid to efficient appliances when purchasing new ones (see <a href="http://www.b2b.topprodukte.at">www.b2b.topprodukte.at</a> ) Open front cooling appliances may not be used at events that are certified as "Green Meeting" or "Green Event" in accordance with UZ 62.										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with a list of appliances indicating any open front refrigeration appliances present.										

<sup>11</sup> See <https://www.klimaaktiv.at/bauen-sanieren/gebaeuedeklaration/kriterienkatalog.html>

<sup>12</sup> Simple evaluation see e.g. [www.barriere-check.at](http://www.barriere-check.at)

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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## 5.9 Food and beverages / Kitchen

For businesses that offer catering services for guests, visitors and employees under their own responsibility, the business type-specific requirements of the food / kitchen area apply. These requirements must therefore also be applied to in-house catering (canteens). For a pure kiosk or concession operation, reduced requirements apply in some cases; these are listed separately under the specific criteria.

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
K 01	<p><b>Use of reusable containers and beverage cans</b></p> <p>Beverages (excluding wine and spirits) are predominantly purchased in returnable containers (kegs, containers, dispensers, returnable bottles). (Predominantly means that products in reusable containers are decisive in terms of quantity).</p> <p>Beverage cans may only be used if no reusable product of a certain type of beverage<sup>13</sup> is available. Exceptions to this rule can be made -</p> <ul style="list-style-type: none"> <li>- if the use is justified due to legal regulations (e.g. in the swimming pool area),</li> <li>- for sales areas with a predominantly take-away offer (e.g. canteens)</li> <li>- in mountain huts if other containers are not practical due to special conditions (e.g. transport by people, or for a limited reserve stock).</li> </ul> <p>Any exceptions claimed must be justified in detail. Products used in disposable containers must be listed in the action programme with the indication that a changeover to reusable containers must take place as soon as the market availability is given or the exemption condition no longer exists. The following applies to events that are certified in accordance with UZ-RL 62 "Green Meetings and Events":</p> <p>Drinks may only be served from large containers and/or returnable containers. The company is informed about the provisions of the Environmental Policy for Green Meetings and regularly confirms compliance with them.</p> <p><i>Assessment and verification:</i> The applicant enterprise has to present a detailed declaration of compliance with this criterion together with corresponding certificates of the beverage suppliers and, if necessary, justify and document exceptions accordingly.</p>	(M)	(M)	M	M	M	(M)	M		M	M
K 02	<p><b>Portion packs for food</b></p> <p>Portion packs of food should be avoided as far as possible.</p> <p>Portion packs may not be used for non-perishable foodstuffs (e.g. coffee, cocoa powder (except tea bags)). Exceptions are sugar and, <u>in rooms</u>, coffee portion packs, provided that the products used are fair trade products or certified organic and that used coffee capsules are returned to the manufacturer for recycling or recycled in some other way.</p> <p>In normal operation (catering, buffet, events, etc.), portion machines with disposable single-serve packaging for coffee or tea are not permitted. This requirement also applies to drinks provided by sponsors at events.</p>	(M)	(M)	M	M	M		M			
EU 17											

<sup>13</sup> Definition of beverage types (incl. subcategories) in accordance with the German Food Code, see <http://www.lebensmittelbuch.at/>

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<p>With regard to all other foodstuffs (e.g. yoghurt, jams, honey, sliced meat, baked goods), the establishment strives to minimise food waste and packaging waste when providing meals to guests.</p> <p>With the exception of dietary and diabetic products, four products (maximum two from each of two of the following categories) may therefore be offered in portion packaging in the establishment or at the establishment location (at breakfast, the buffet, the food offer, etc.).</p> <p>Categories: -</p> <ul style="list-style-type: none"> <li>- spreadable fats (butter, margarine etc.)</li> <li>- milk and dairy products (cream, yoghurt etc.)</li> <li>- sweet spreads (jam, marmalade, honey, chocolate/nut spread etc.)</li> <li>- savoury spreads (processed cheese, sausage spread etc.) -</li> <li>- salt, spices etc. (mustard, ketchup, etc.)</li> <li>- breakfast cereals, muesli etc. -</li> </ul> <p>Sausage, cheese</p> <p>(Exception: In the area of care catering and room service as well as in the take-away area, all areas in which the use of portion packs is required due to hygiene measures or physically limited abilities of the residents are excluded).</p> <p><i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.</p>										
<b>K 03</b> EU 18b)	<p><b>Disposable crockery and disposable products</b></p> <p>The use of disposable crockery is to be avoided as a matter of principle.</p> <p>None of the following disposable products may be provided in restaurants and rooms/rented accommodation or at events: -</p> <ul style="list-style-type: none"> <li>- Drinking vessels (cups, mugs) plates and cutlery</li> <li>- Disposable paper tablecloths</li> <li>- Disposable decorations (except compostable and with separate collection and disposal with organic waste)</li> </ul> <p>If it is not possible to dispense with them completely, exceptions may be granted. If available on the market, products made of paper (e.g. paper plates) or renewable raw materials (e.g. wood, sugar cane) are to be favoured. Communicative measures must be taken; reasons must be given and communicated to guests as to why no other form of crockery use is possible.</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with information on which disposable products are used and which legal provisions prescribe this or with information on the biodegradability of the disposable products used (e.g. compostability label of DIN CERTCO).</p>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>			
<b>K 04</b>	<p><b>Eggs</b></p> <p>Fresh eggs used by the farm or the farm location come at least from free-range laying hens. This applies at least to eggs served in pieces. If barn eggs are used for processing, they must be purchased all year round from regional production in accordance with criterion K05b. If barn eggs are used, a changeover must be provided for in the action programme and suppliers must be informed accordingly.</p>	<b>(M)</b>	<b>(M)</b>	<b>M</b>	<b>M</b>	<b>M</b>		<b>M</b>			

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	This also applies to whole eggs, liquid eggs and dried eggs. <i>Assessment and verification:</i> The applicant enterprise must provide data and documents (such as the relevant invoices) on the quantities used and the quantity of eggs that meet the requirements as well as the action programme, if applicable.										
<b>K 05a</b> EU 65a	<b>Food and drinks from the region</b> a) At least two agricultural products from regional production <sup>14</sup> and (in the case of fruit and vegetables) from the seasonal <sup>15</sup> range must be offered at every meal, including breakfast. b) At least three regional drinks are on offer. In particular, products from regional production are favoured when offering mineral/table water in order to avoid long transport routes. <i>Assessment and verification:</i> The applicant enterprise has to present invoices, delivery notes and menu plans and fill in the product sheets; furthermore, the storage rooms are inspected.	(M)	(M)	M	M	M		M			
<b>K 05b</b> a	<b>Food and drinks from the region</b> <u>Community catering establishments</u> are required to provide proof of the use of products of regional origin either by means of a valid organic inspection contract, an inspection contract for the AMA Genussregionssiegel or the "Gut zu wissen" initiative. Alternatively, proof of the use of regional products can be provided as before through annual external inspection or annual upload of the relevant data and inspection by Ecolabel inspectors The following four product categories (if used) must be purchased from regional production all year round: 1 . fruit and vegetables: 3 varieties mandatory all year round, supplemented by seasonal varieties. 2. potatoes: fresh, peeled, pre-cooked 3 . dairy products: Milk, butter, curd cheese, natural yoghurt, sour cream, whipped cream 4 . meat: at least two types from: Beef, veal, pork, chicken, turkey And at least two categories are selected from the following raw material categories: 5. eggs and egg products 6 . game 7 . freshwater fish 8 . cheese 9 . bread and pastries In order to obtain more certainty regarding the origin of raw materials, at least one of the above	Target	Target	Target	Target	M		Target			

<sup>14</sup> Regional" in the sense of criterion K05a means that farms rely on the shortest possible supply chains, i.e. they source agricultural products from the immediate area around the farm or within a radius of approx. 150 km or at least everything that is smaller than the federal territory.

For the requirement of criterion K05b), the following applies if farms rely on the shortest possible supply chains, i.e. if they source agricultural products from the immediate region around the farm. A region in the sense of this indication of origin can be either a regionally delimited territorial unit (e.g. Waldviertel, Zillertal), a federal state (e.g. Tyrol, Free State of Bavaria), a state (e.g. Austria, Hungary) or a homogeneous area spanning several countries or states (e.g. Alpine region, Pannonian Plain).

<sup>15</sup> Fruit and vegetables that are harvested in Austria or neighbouring regions in open field cultivation or in protected cultivation (unheated greenhouse, foil tunnel) at the main harvest time - according to the seasonal calendar - and marketed (after subsequent storage, if applicable) are considered seasonal. If it can be proven that a product that is not included in this seasonal calendar was produced in Austria or neighbouring regions without the use of heated greenhouses, this product can also be classified as seasonal.

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<p>categories must be selected where the products are sourced from recognised and controlled quality programmes (organic certifications, AMA seal of approval such as milk, beef or pork). Food of proven regional quality (PDO, PGI, e.g. Styrian pumpkin seed oil, Styrian horseradish, Gailtaler Speck, Tyrolean alpine cheese) are also used.</p> <p><i>Assessment and verification:</i> The applicant enterprise has to present invoices, delivery notes and menu plans and fill in the product sheets; furthermore, the storage rooms are inspected. For products that are not subject to legal origin labelling, proof of regional origin should, where possible, come from recognised systems where the origin is guaranteed. It is recommended that beef, veal and pork are sourced from recognised meat labelling systems (e.g. "bos", "VUQS", "sus").</p>										
<b>K 06</b> EU 65c	<p><b>Use of organic products</b></p> <p>The proportion of food and beverages from organic farming must be increased in restaurants, catering establishments, communal catering establishments and accommodation establishments offering meals (at least breakfast) at the latest by the next follow-up audit of the company in order to achieve at least a partial range of 30%<sup>16</sup> certified organic products. This must be recorded in the action programme if necessary</p> <p>In addition, at least</p> <ul style="list-style-type: none"> <li>-4 Dairy products of different categories (if relevant)</li> <li>-1 Type of meat or fish on offer (if available)</li> </ul> <p>-At least one regularly used main ingredient / side dish (pasta, rice, potatoes, ...)</p> <ul style="list-style-type: none"> <li>1 drink from each category (hot, alcoholic, non-alcoholic)</li> <li>- (at least one type of) fairly certified coffee</li> </ul> <p>At least one main ingredient for each eco-labelled catering according to UZ62 come from organic farming.</p> <p><i>Assessment and verification:</i> The applicant enterprise has to present a declaration of compliance with this criterion together with appropriate documentation. If there are long-standing business relations with regional direct marketers who do not offer corresponding products, they have to be informed about the requirements of the criterion and a possible change of supplier has to be included in the action programme of the enterprise. Conformity must be demonstrated in the internal interim audit or at the latest during the follow-up audit.</p>	(M)	(M)	M	M	M		Target 1			
<b>K 07</b>	<p><b>Air conditioning plates</b></p> <p>In the standard menu or in the daily changing menu plan, at least one dish / one main course / one menu must be offered which fulfils the following criteria:</p> <ul style="list-style-type: none"> <li>-Vegetarian or vegan</li> <li>-At least one main ingredient comes from organic* production (*organic or fair trade certified)</li> <li>-The main ingredients come from regional and/or fair trade sources</li> </ul> <p>The dish must be advertised / labelled as a "climate plate" (or similar) accordingly in the menu / menu plan / at the buffet etc.</p>	(M)	(M)	M	M	M		Target 1			

<sup>16</sup> Calculation basis depending on the data basis in the company: % based on the cost of goods in EUR or based on the cost of goods in kg or number of meals

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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	If only menus are offered, at least one must be offered accordingly. <i>Assessment and verification:</i> The applicant enterprise has to present a declaration of compliance with this criterion together with appropriate documentation (menu etc.).										
<b>K 08</b>	<b>Ethical animal husbandry and species protection</b> The following dishes are not offered due to species protection and ethical animal husbandry: foie gras, frog legs, turtles, whales and endangered fish species (e.g. shark, swordfish, snapper, European river eel, sturgeon (incl. caviar), huchen). If fish, fish products or seafood are used, they must be sourced exclusively from sustainable fisheries or responsible aquaculture. -MSC seal (Marine Stewardship Council) -ASC seal (Aquaculture Stewardship Council) -EU organic seal <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.	(M)		M	M	M					
<b>K 09</b>	<b>Fair trade</b> For products that are not available regionally, at least two product types certified as ethically, socially and ecologically sound are regularly offered or used. Ethically, socially and ecologically compatible' means Fairtrade-certified products that meet minimum social, ecological and economic requirements (with minimum prices and premium systems) and are based on guidelines similar to those of the umbrella organisation for fair trade - FLO - Fair Trade Labelling Organisations. In addition, the label must be awarded and monitored by independent bodies. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on the product types used and their labelling.	(M)	(M)	M	M	M		M			
<b>K 10</b>	<b>Typical regional dishes</b> Typical regional dishes are offered regularly (at least once a week). (Exceptions apply to catering establishments with explicitly non-regional cuisine, e.g. Italian, Greek, Asian cuisine). <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.	(M)		M	M	M		M			
<b>K 11</b>	<b>Fresh food preparation</b> The food is freshly prepared, i.e. the use of "ready meals" is to be reduced to the necessary extent. The purchase of products from regional food manufacturers (e.g. liver dumplings, minced meat loaves, cakes or products that have a traditional character and thus correspond to a "traditional dish") is permitted if they use regional main ingredients for their production. <i>Assessment and verification:</i> The applicant enterprise has to present invoices, delivery notes and menu plans and, if necessary, explain in writing the necessity of using the convenience products used. Furthermore, the storage rooms are inspected.	Target 2		Target 2		M					
<b>K 12</b>	<b>No use of imitation foodstuffs</b> The use of imitation food (in particular imitation cheese, imitation whipped cream and imitation ham with an increased water content) is not permitted. This applies to all products on offer.	Target 1		Target 1	Target 1	M					

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise has to present invoices, delivery notes and menu plans; furthermore, the storage rooms are inspected.										
K 13	<b>Tap water</b>	Target 1		Target 1	M	M					
	The company provides fresh tap water for meals, coffee etc.. The quality/origin of the drinking water is also indicated in an appropriate manner. At events that are certified as "Green Meeting" or "Green Event" in accordance with UZ 62, tap water must be offered to participants free of charge.										
	<i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion.										
K 14	<b>Seasonal products</b>	Target 1		Target 1	M	M		Target 1			
	The range of fresh fruit and vegetables from regional production must take into account seasonal availability.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
K 15	<b>Indications of origin in the menu / menu plan</b>	M		M	M	M		Target 1			
	The origin of key ingredients or the selected categories of regional origin (e.g. "our meat comes from ... from ..." or similar) is indicated on the menu/menu plan and by appropriate labelling in catering, at least for meat, eggs and dairy products.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
K 16	<b>Catering for seminar guests</b>	(M)					M				
	If the catering for the seminar/conference guests is not provided by the company, but by an external caterer, the latter must also fulfil the mandatory criteria of the food sector (catering module). (This criterion can only be deviated from at the express request of the customer or if the customer orders the catering themselves).										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion together with appropriate documentation regarding the request to external suppliers.										
K 17	<b>Green Catering</b>	M		M	M						
	The requirements for catering / catering services as part of a Green Meeting in accordance with UZ 62 are known and can be fulfilled upon request / order. The company is informed about the provisions of the Environmental Code for Green Meetings and Events and regularly confirms compliance with them. (This includes the following conditions for Green Meetings and Events, some of which go beyond the requirements of this guideline: - No use of machines with capsule systems for coffee or tea machines. - At least two drinks are from regional production). The company's catering portfolio must include an offer that meets the criteria of UZ 62. This offer is emphasised as particularly environmentally friendly, sustainable or similar.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>K 18</b>	<b>(Independent) control of food origin quality</b>	<b>(M)</b>		<b>M</b>	<b>M</b>	<b>M</b>					
	Establishments of the categories GAS, CAT and GEM as well as establishments of the category BEH, if they also offer a la carte meals for guests who are not accommodated as accommodation guests, must fulfil at least one of the following points for the presentation and documentation of sustainable procurement of food and beverages of regional and/or organic origin: <ul style="list-style-type: none"> <li>-Existing inspection contract for regular inspection by an organic inspection body</li> <li>-Existing inspection contract for regular inspection by one of the inspection bodies for the AMA Genusregionssiegel or the "good to know" initiative</li> <li>-Annual submission of detailed information (product sheets, delivery notes, invoices) as proof of compliance with the requirements via the online test protocol of the Ecolabel, external inspection by Ecolabel inspectors</li> </ul>										
	<i>Assessment and verification:</i> The applicant company must agree an inspection contract with an independent inspection body or provide evidence of this on a regular basis; random checks are also carried out by the licensor.										

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**5.10 Transport / Mobility**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>V 01</b>	<b>Information and communication on climate-friendly modes of transport</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>
EU 21	<p>Potential guests, visitors, customers and employees must be informed in an easily accessible manner (via the means of communication primarily used in the business):</p> <p>a) about climate-friendly means of transport available for travelling to and from the business,</p> <p>b) about climate-friendly means of transport available on site for visiting the region (e.g. public transport, bicycles, footpaths, sharing offers, e-car sharing, e-bike hire or ski buses and hiking buses), c) about special offers or agreements (if available) with transport companies that are available to the business.(e.g. public transport, bicycles, footpaths, e-car sharing offers, e-bike hire or ski bus and hiking buses),</p> <p>c) about special offers or agreements (if available) with transport companies that the company may offer (e.g. pick-up service, train station shuttle, shared bus for employees, electric cars),</p> <p>d) The information on environmentally friendly arrival/departure (train, bus, bike) is presented in more detail and more prominently on the Internet / in printed company documents than conventional travel information.</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with copies of the information material available, for example, on the website or in the form of brochures.</p>										
<b>V 02</b>	<b>Climate-friendly journey</b>	<b>M</b>	Target 2	Target 2	Target 2	Target 2	Target 2	Target 2	Target 2	Target 2	Target 2
	<p>The business takes measures to motivate potential guests / visitors and employees to travel by public or other climate-friendly means of transport (e.g. special bus, train or bike offers, price advantages, pick-up service, recognition gift)</p> <p>The measures offered are communicated to guests / visitors and employees in an appropriate manner (hotel brochure, booking confirmation, internet, guest information, etc.): -</p> <p>Group accommodation and establishments where the majority of guests usually already travel by public or other climate-friendly means of transport (e.g. youth hostels)</p> <p>- Establishments with inadequate facilities, e.g. due to an insufficient supply of public transport<sup>17</sup>.</p> <p><i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion together with appropriate documentation. Exempted from the mandatory provision for accommodation enterprises are enterprises</p>										
<b>V 03</b>	<b>Travelling without a car</b>	<b>(M)</b>					<b>M</b>				
	<p>It must be possible to reach the event venue from the nearest international airport or international railway station by public transport several times a day.</p> <p>Or:</p> <p>A special shared shuttle service must be organised for travel to and from the nearest international</p>										

<sup>17</sup> At least twice daily connection.

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	airport or international railway station, at least for events in accordance with Guideline UZ 62 ("Green Meetings and Green Events"). <i>Assessment and verification:</i> The location of the event location and its accessibility must be indicated.										
<b>V 04</b>	<b>Transport services and own vehicle fleet<sup>18</sup></b> a) If regular transport services (e.g. delivery of food from the service kitchen to another location, transport of goods or guests) are part of the service provided by the business, at least the following requirements apply: <ul style="list-style-type: none"> <li>A list of the vehicles used for the provision of the service, including a description of the Euronorm standards, must be kept.</li> <li>Heavy commercial vehicles must fulfil at least Euro V.</li> <li>Light commercial vehicles must fulfil at least Euro 5.</li> <li>If vehicles in the fleet do not meet these values, the replacement of the vehicles must be included in the company's action programme and scheduled</li> <li>New vehicles purchased or hired for transport must be electrically powered vehicles or at least comply with the latest Euronorm standards.</li> </ul> b) At least one of the following measures must also be fulfilled: <ul style="list-style-type: none"> <li>Vehicles without combustion engines (e.g. bicycles, electric scooters) are predominantly used.</li> <li>The company has a battery or fuel cell electric vehicle in its own fleet.</li> <li>The company is responsible for offsetting the total amount of CO2 generated by internal mobility and informs employees and external parties about this.</li> </ul> <i>Assessment and verification:</i> The enterprise has to present a list of the vehicle fleet including the emission classes and, if applicable, the action programme.	(M)		(M)	M	(M)	(M)		(M)	M	(M)
<b>V 19</b>	<b>Communication for timetable coordination with the transport companies of the relevant public transport system</b> If the times, especially of the last performance, are not compatible with the timetable of the relevant public transport, the event/theatre/cinema operator will communicate with the responsible transport company to suggest any changes to the timetable. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on communication.						M			M	M
<b>V 20</b>	<b>Communication on alternative mobility concepts</b> If the event/theatre/cinema cannot be reached by public transport, alternative mobility concepts must be advertised, such as carpooling platforms, carpooling exchanges, car sharing, e-charging stations, etc. <sup>19</sup>						M			M	M

<sup>18</sup> All vehicles of a company are considered a fleet; this criterion applies to three or more vehicles

<sup>19</sup> See <https://infothek.greenevents.at/?sop=138> or <https://www.umweltberatung.at/carsharing-mitfahrboersen>

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on communication.										
V 21	<b>Business trips and journeys</b>	Target 2					Target 2		Target 2	M	
	Employees are supported in organising their business trips sustainably (e.g. e-vehicle fleet, company or cargo bikes, costs of the ÖBB advantage card are partially or fully covered). The company must ensure that employees are not permitted to travel by air with a total flight distance of less than 500 km. The train/bus must be preferred over the aeroplane or car.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation (evidence of the measures taken).										

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**5.11 Outdoor area / open spaces / biodiversity**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>F 01</b>	<b>Native or non-invasive alien species for new outdoor plantings</b>	<b>(M)</b>	<b>(M)</b>	<b>(M)</b>			<b>(M)</b>		<b>(M)</b>	<b>M</b>	<b>M</b>
EU 50	Any <u>new</u> planting of outdoor areas is carried out with native plant species adapted to the location (except in the case of historical gardens and botanical gardens) or, if necessary, measures are taken to prevent the spread or immigration of potentially invasive neophytes. Invasive alien species of Union concern <sup>20</sup> are not used for the planting of open spaces.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation (e.g. from an expert) if necessary.										
<b>F 02</b>	<b>Conservation of biodiversity, ecosystems and landscapes</b>	<b>M</b>	<b>M</b>	<b>M</b>			<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>
	Any disruption to natural ecosystems caused by the farm's activities is minimised and, if necessary, restored and compensated for. Farms with open spaces contribute to the preservation of biodiversity (e.g. by promoting rare species, planting or processing old fruit varieties).										
	<i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.										

<sup>20</sup> within the meaning of Article 3(3) of Regulation (EU) No 1143/2014 of the European Parliament and of the Council

List see: <http://www.neobiota-austria.at/>

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## 5.12 Museum-specific requirements

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<b>Education for sustainable development / cultural education</b>										
<b>MU 01</b>	<b>Integration of education for sustainable development into mediation work</b>								<b>M</b>		
	The educational programme or the educational offer of the company must promote an examination of the criteria of Education for Sustainable Development within the framework of the mediation work (participation, multi-perspectivity, cultural and social differences, problem-solving skills, diversity of methods).										
	<i>Assessment and verification:</i> Proof of having dealt with at least two criteria of Education for Sustainable Development.										
	<b>Conservation and restoration / storage</b>										
<b>MU 02</b>	<b>Conservation and restoration work</b>								<b>M</b>		
	Any conservation or restoration work is carried out by professionally trained and qualified restorers <sup>21</sup> in order to ensure both sensitive and sustainable handling of the exhibition objects and the best possible protection of staff and visitors, as well as to minimise the use of the necessary chemicals and auxiliary materials.										
	In exceptional cases (e.g. very small museums), the submission of a detailed training concept may be sufficient. This includes a list of the relevant topics (e.g. procedure and content of the training, handling, use and disposal of materials).										
	This criterion must also be taken into account when commissioning external persons if no qualified employees are employed in the company.										
	<i>Assessment and verification:</i> Proof of the appropriate qualification of the staff employed or commissioned by the enterprise or, if applicable, of the training concept										
<b>MU 03</b>	<b>Storage</b>								<b>M</b>		
	The components/materials/furniture to be stored must be properly maintained in order to ensure that they can be used for as long as possible.										
	<i>Assessment and verification:</i> On-site inspection										
	<b>Exhibition construction and choice of materials</b>										
<b>MU 04</b>	<b>Temporary buildings for exhibitions</b>								<b>M</b>		
	If temporary buildings or structures are erected for the exhibition, these must be completely dismantled and either reused or materials must be recycled/disposed of separately by type as far as possible in accordance with legal requirements.										
	<i>Assessment and verification:</i> The applicant enterprise has to provide a detailed declaration of compliance with this criterion, together with appropriate documentation on the measures taken and the products used.										

<sup>21</sup> i.e. restorers with a Master's degree or an equivalent qualification in the field of conservation and restoration. These are represented, for example, in the Austrian Restorers' Association ([www.orv.at](http://www.orv.at)), the only nationally and internationally recognised representation of the interests and profession of Austrian restorers.

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>MU 05</b>	<b>Materials in exhibition construction</b>								M		
	The following materials are not used in exhibition construction: - Products made of or containing halogenated hydrocarbons - Products made of or containing lead - Wood-based materials from primeval forests (boreal and tropical primary forests) and wood species subject to the Washington Convention on International Trade in Endangered Species of Wild Fauna and Flora										
	<i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion, together with appropriate documentation on the materials and products used.										
	<b>Transport and mobility</b>										
<b>MU 06</b>	<b>Packaging in the warehouse and during transport</b>								M		
	The use of disposable films is minimised, justified and described. Where possible, reusable transport packaging should be used.										
	<i>Assessment and verification:</i> The applicant enterprise has to submit a declaration of compliance with this criterion together with appropriate documentation on any disposable films used and a justification of the need to use them.										

## Requirements for catering / event facilities and shops

If catering facilities, event rooms or shops are available at the location, they must at least fulfil the following criteria. In the case of external operators, agreements must be made in this regard or they must be integrated into the Ecolabel concept. If necessary, appropriate initial consultations on the Ecolabel criteria or the requirements according to Green Catering must be carried out.

The relevant MANDATORY criteria in the area of building management must be complied with by catering businesses, shops and event locations. In particular, requirements relating to the ban on outdoor heating appliances must be met.

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<b>Catering / event facilities</b>										
<b>K 01</b>	<b>Use of reusable containers and beverage cans</b>								M		
<b>(K 02)</b>	<b>Portion packs</b> For coffee, milk, sugar, ketchup or mustard, it is preferable to use bulk packaging rather than portion packs. <i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.								M		
<b>K 05 a)</b>	<b>Food from the region</b>								M		
<b>K 06</b>	<b>Products from organic farming</b>								M		

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**M** - mandatory criterion; **(M)** - mandatory criterion only relevant if applicable (e.g. for catering facilities, seminar facilities, swimming pool, outdoor area, etc.); **target** (or if only one number is given in the column) - **target criterion**;

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
K 03	<b>Disposable crockery and disposable products</b>								M		
K 09	<b>Fair trade</b>								M		
	<b>Shop requirements</b>										
S 01	<p><b>Sustainable products</b></p> <p>At least two of the following requirements must be met:</p> <p>a) The business actively supports local businesses in the development and sale of sustainable non-food products or services based on regional nature, history and culture (e.g. arts and crafts products, agricultural non-food products) b</p> <p>) The business uses elements of local art, architecture or cultural heritage in its operations, design, decoration or shops.</p> <p>c.) The business offers at least two regional or environmentally friendly products.</p> <p>d.) At least 50% of the products are unpackaged.</p> <p>e.) Only products without battery and rechargeable battery operation are sold.</p> <p>f.) The products offered by the company in the shop are low-waste or non-disposable products.</p> <p><i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.</p>	M					M		M		
S 02	<p><b>Food and drinks on offer in the shop</b></p> <p>a.) Beverage cans may not be offered (also applies to vending machines). An exception may be granted for a type of beverage if it is demonstrably not available in other forms of packaging or if the use of cans is justified by legal regulations. b</p> <p>) If food is offered for sale in shops, at least two products must be organic or fair trade.</p> <p><i>Assessment and verification:</i> The applicant enterprise has to present a detailed declaration of compliance with this criterion together with corresponding certificates from the beverage suppliers.</p>	M					M		M		

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### 5.13 Theatre and cinema-specific requirements

	Food and beverages / kitchen (concession/canteen)	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
CK 01a	<b>Offering reusable systems for beverages</b>									M	
	<b>Drinks</b> are offered to visitors <b>exclusively</b> in reusable systems, such as glasses, reusable cups, reusable bottles, etc.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
CK 01b	<b>Offer of reusable systems for beverages</b>										M
	<b>Drinks</b> are <b>also actively</b> offered to visitors in reusable systems, such as glasses, reusable cups, reusable bottles, etc.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
CK 02	<b>Regional range of drinks</b>									M	M
	At least <b>three regional<sup>22</sup> drinks</b> are on offer, at least one of which is organic. This can also be replaced by a Fairtrade product.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
CK 03	<b>Regional food offer</b>									M	M
	At least <b>three regional dishes/snacks/foods</b> are on offer, at least one of which is organic. This can also be replaced by a Fairtrade product.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
CK 04	<b>Dispensing with portion packs</b>									M	M
	In the food sector, bulk packaging is preferably used and portion packaging is avoided. If it is not possible to dispense with portion packs completely and the use of portion packs can be proven to avoid food waste (e.g. due to low consumption quantities or limited shelf life), exceptions can be granted. In this case, communicative measures must be taken and packaging materials made of paper (e.g. sugar) or compostable materials (e.g. coffee pads made of cellulose) must be used if available on the market.										

<sup>22</sup> A product is considered regional for the purposes of the Ecolabel if the main production site is located within a distance of around 150 km (in border regions also outside Austria). A regional sales outlet or distribution centre is not sufficient.

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	<i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.										
<b>CK 05</b>	<p><b>Measures to avoid disposable crockery</b></p> <p>The use of disposable crockery must be avoided. This is achieved by one or more of the following measures:</p> <ul style="list-style-type: none"> <li>- Reusable crockery and cutlery is (also) provided for meals / snacks.</li> <li>- Food / snacks are also actively offered to visitors in refill systems.</li> <li>- Food / snacks are offered exclusively with low waste (finger food, napkins, ...)</li> </ul> <p>If it is not possible to dispense with paper altogether, exceptions may be granted. If available on the market, products made of paper (e.g. paper plates) or renewable raw materials (e.g. wood, sugar cane) should be favoured. Communicative measures must be taken; reasons must be given and communicated to guests as to why no other form of crockery use is possible.</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with information on which disposable products are used and which legal provisions prescribe this and which communication measures are taken.</p>									<b>M</b>	<b>M</b>
<b>CK 06</b>	<p><b>Commissioned external catering</b></p> <p>This criterion must be applied if special catering for premieres, festivals, etc. is commissioned by the event/theatre/cinema company itself in the course of a performance. At least one of the following requirements must be met:</p> <ul style="list-style-type: none"> <li>• Catering with the Austrian Ecolabel UZ200 or</li> <li>• Catering with another recognised seal of quality, certification or membership of an environment-related gastronomic association. (organic certification, AMA Genuss-Region Partner, "Slow Food" Partner, Fair Trade Partner) or</li> <li>• Ordering the catering service in accordance with the MANDATORY criteria of the current Ecolabel guidelines for "Event catering"</li> </ul> <p>If the catering is ordered exclusively by the customer of the event/theatre/cinema business renting the premises, compliance with the event-related MUST criteria of the current Ecolabel Guideline for "Event Catering" is communicated without obligation.</p> <p><i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.</p>					<b>M</b>		<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>
<b>CK 07</b>	<p><b>External catering service providers</b></p> <p>If external catering service providers are present at the business location and a clear distinction is not apparent to guests or visitors (e.g. externally managed catering business), they must be informed about the requirements of the ecolabel.</p> <p>If certification with the Ecolabel is possible for their services (e.g. leased catering establishments), must also be implemented by them until the follow-up audit or this must be included in the tender criteria for a new lease . The action programme may need to state that the business is requested to implement the ecolabel accordingly or that this requirement is to be included in the invitation to tender for contract amendments/new contracts.</p>	<b>M</b>					<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>	<b>M</b>

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	Assessment and verification: The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
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	Theatre-specific criteria	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
THE 01	<p><b>Buildings, set design and props</b></p> <p>In order to minimise the use of resources for buildings, set design and props, the measures listed in the target criterion <b>THE 09</b> must be demonstrably evaluated and the extent to which these and other measures have been implemented must be demonstrated. The further implementation of corresponding measures is also taken into account in the action programme and in tenders.</p> <p>Assessment and verification: The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.</p>									M	
THE 02	<p><b>Use of materials</b></p> <p>In order to minimise the ecological impact of the use of materials, the first step is to evaluate which problematic substances are used (e.g. spray paints, PVC and polystyrene, products and materials containing phthalates, formaldehyde, isocyanates, brominated flame retardants, chromium, chromium and copper arsenates). It must then be determined how these substances can be completely avoided or replaced by less problematic substances. In particular, environmentally friendly materials certified with an ISO Type I eco-label or the Natureplus label or listed in the IBO Baubook - criteria for an ecologically optimised building tender - should be considered. The measures required for this are to be included in the action programme and any existing procurement guidelines or tenders.</p> <p>If the use of primary wood cannot be avoided, it must be proven that the primary wood used for set design and props comes predominantly from certified sustainable forest management (e.g. PEFC, FSC).</p> <p>Assessment and verification: The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.</p>									M	
THE 04	<p><b>Special effects</b></p> <p>Only propane or technical alcohols (e.g. pyrofluid) and natural materials (lycopodium) are used for flame effects on stage, which burn with low (to negligible) smoke development and whose combustion products do not contain any toxic fumes.</p> <p>In the case of flame effects, care must be taken to ensure clean, non-toxic combustion and a measured use of fuel. If technically possible, the burning time is to be limited to scenic use (e.g. extinguishing or turning off fires during rehearsal breaks, rebuilds or immediately after the final curtain).</p> <p>The technical systems are checked regularly to prevent the uncontrolled escape of fuels into the</p>									M	

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	environment. Fuels are also stored and handled in such a way that contamination of the environment is avoided. Effects are usually created with reusable equipment instead of disposable products, e.g. use of compressed air cannons to shoot confetti instead of disposable tubes. For artificial snow or confetti effects, biodegradable products are used or, if non-biodegradable confetti effects (metallic, plastic snow, rain granules) are used, care is taken to ensure that they remain within a controlled area of the stage, are not disposed of in the open environment and are reused where possible. (This criterion expressly does not apply to pyrotechnic effects within the meaning of the Pyrotechnics Act). <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
	<b>Costume and mask</b>	<b>BEH</b>	<b>PRI</b>	<b>GAS</b>	<b>CAT</b>	<b>GEM</b>	<b>DAY</b>	<b>SCH</b>	<b>MUS</b>	<b>THE</b>	<b>KIN</b>
<b>THE 05</b>	<b>Costume and mask</b> At least three cosmetic products with an ISO Type I eco-label or other organic or natural cosmetics certification are regularly used in the mask. Small and very small packaging for soaps and shower gels is avoided (refill). In addition, the measures listed in the target criterion <b>THE 36</b> are demonstrably evaluated and the extent to which these and other measures have already been implemented is explained. The further implementation of corresponding measures is also taken into account in the action programme and in tenders. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on communication.									<b>M</b>	

	<b>Management and communication</b>	<b>BEH</b>	<b>PRI</b>	<b>GAS</b>	<b>CAT</b>	<b>GEM</b>	<b>DAY</b>	<b>SCH</b>	<b>MUS</b>	<b>THE</b>	<b>KIN</b>
<b>M 32</b>	<b>Communication of Green Theatre measures to accommodation providers</b> The company informs all recommended accommodation providers about the theatre's environmental standards. <i>Assessment and verification:</i> The cover letter must be presented.									<b>M</b>	
<b>M 33</b>	<b>Cinema-specific communication</b> Cinema-goers are informed about the Ecolabel and its relevant content in the opening credits of the film. In particular, this includes information on the contribution cinema-goers can make themselves (waste avoidance, waste separation, waste disposal, returning glasses, etc.). If a presentation in the opening credits is not possible for programme reasons, other forms of corresponding information must be implemented (prominent display in the foyer or similar).										<b>M</b>

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	<p><i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.</p>										
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## ANNEX

### Laws and regulations referenced for alignment with international standards (e.g. GSTC)

- Federal Act on Equal Treatment ([Equal Treatment Act](#) - GIBG, Federal Law Gazette I No. 66/2004)
- Federal Constitutional Act on the Rights of Children (Federal Law Gazette I No. 4/2011; Article 3) or the corresponding provisions of the Federal Act on the Employment of Children and Adolescents (KJBG; Federal Law Gazette No. 599/1987) regarding the prohibition of child labour
- Equal Opportunities for Persons with Disabilities Act (BGStG; Federal Law Gazette I No. 82/2005) and the provisions of state law concerning regulations on accessibility
- General Social Insurance Act (ASVG, Federal Law Gazette No. 189/1955) and the Income Tax Act (EStG, Federal Law Gazette No. 400/1988) regarding the legally valid registration and social insurance of employees as well as the corresponding provisions pursuant to the Labour Constitution Act (ArbVG, Federal Law Gazette No. 22/1974) regarding co-determination and remuneration
- The respective building regulations and regional planning laws of the federal states according to which the business was built in accordance with the building regulations applicable at the time of construction on appropriately dedicated building land and conversions and extensions were properly carried out in accordance with the current building regulations and approved by the building authorities (currently these are)

#### Burgenland:

Burgenland Building Ordinance  
Burgenland Building Act  
Burgenland Spatial Planning Act

#### Carinthia

Carinthian Building Code  
Carinthian Spatial Planning Act

#### Lower Austria

Lower Austrian Building Code  
Lower Austrian Spatial Planning Act

#### Upper Austria

Upper Austrian Building Code  
Upper Austrian Spatial Planning Act

#### Salzburg

Basic development law  
Salzburg Spatial Planning Act

#### Styria

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Styrian Building Act  
Styrian Spatial Planning Act

Tyrol

Tyrolean Building Code  
Tyrolean Spatial Planning Act

Vorarlberg

Building Act  
Spatial Planning Act

Vienna

Building Regulations for Vienna

- Health and safety regulations (ASchG; Federal Law Gazette No. 218/1983); as well as hygiene guidelines and fire protection regulations
- The provisions of the Animal Protection Act (TschG; BGBl. I No. 118/2004), in particular regarding freedom of movement (§16) and wild animals (§25)
- Washington Convention on International Trade in Endangered Species of Wild Fauna and Flora, Monuments Protection Act (DMSG; Federal Law Gazette No. 533/1923) and provincial protection regulations that do not permit the trade and sale of souvenirs or giveaways made from components of sensitive or protected species or of historical or archaeological objects.
- ICOM Code of Ethics for Museums - Ethical Guidelines for Museums by ICOM; published by ICOM Switzerland, ICOM Germany and ICOM Austria, 2010 (<http://icom-oesterreich.at/publikationen/icom-code-ethics>)

Legal provisions are always to be applied in the currently valid version. Dated references to other documents do not include subsequent amendments or revisions of the publication. In the case of undated references, the latest edition of the referenced document shall apply.

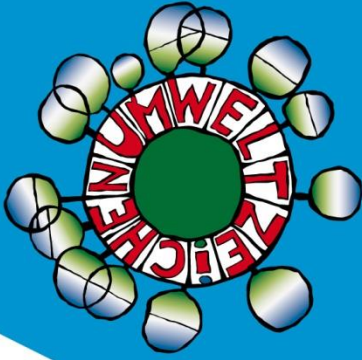
Austrian laws can be found in binding form at <http://www.ris.bka.gv.at>. The current status of European Union regulations and directives can be found at the following Internet address: <http://eur-lex.europa.eu/de/index.htm>.

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**Österreichisches  
Umweltzeichen**

**Sample catalogue**  
**TARGET CRITERIA**  
to the  
**Guideline UZ 200**  
**"Tourism, catering and cultural businesses"**

**Version 8.0**  
**Edition from 1 January 2023**

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## Example catalogue of target criteria

The target criteria proposed here represent an open catalogue of examples for all company types and modules. In addition, it has been defined which requirements can be assigned to which types of organisation/modules. This is intended to prevent points being awarded for any stricter mandatory criteria for individual modules (e.g. points for "non-smoking operation" for mountain huts, which have to be managed as such anyway).

Businesses can choose

measures from this catalogue of examples or their own environmentally relevant initiatives in order to achieve the required number of points in accordance with Chapter 3.

**Note:** References to the EU Ecolabel correspond to the currently valid EU Ecolabel Directive for tourist accommodation establishments (Commission Decision (EU) 2017/175 of 25 January 2017)

Criteria highlighted in grey are from the catalogue of **mandatory criteria**, as they are mandatory for at least one type of establishment (see table). For detailed requirements, see there.

### 1. management and communication

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>M 08</b>	<b>Communication of the catering offer</b>	<b>M</b>	1	<b>M</b>	<b>M</b>	1		1			
<b>M 10</b>	<b>Guest satisfaction and feedback</b>	<b>M</b>	1	1	1	1	1		<b>M</b>	<b>M</b>	<b>M</b>
<b>M 11</b>	<b>Sustainable products</b>	<b>M</b>	2	2		2	2				
<b>M 16</b>	<b>Comprehensive sustainability concept, sustainability report and purchasing policy</b>	5		5	5	5	5		5	5	5
	a) The organisation's sustainability concept includes (in addition to the environmental aspects most relevant to the organisation according to M01) - economic, social, cultural, quality, health and safety aspects, human rights issues, consideration of risk and crisis management and the topic of biodiversity. (0.5 points per entry, max. 3 points) - information on respectful treatment of employees (1 point) - and, if applicable, a policy and strategies against commercial and sexual exploitation, especially of children and adolescents. (1 point) - a description of the extent to which the business is integrated into the community and community life and how this relationship can be further improved if necessary. (1 point)										
	b) The establishment's action programme contains concrete objectives and implementation targets for more than three (1 point) or more than five (2 points) of the listed topics.										
	c) The company pursues a written sustainable purchasing policy that is known and implemented in all relevant areas of the company.										

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	d) A sustainability report in accordance with the principles of the Global Reporting Initiative (GRI) is available (5 points). <i>Assessment and verification:</i> The applicant enterprise has to present appropriate reports (e.g. comprehensive sustainability concept, action programme, purchasing policy, sustainability report) and explain how these are implemented and communicated.										
<b>M 17</b> b)=EU 61	<b>Employee:internal policy and social benefits</b> a) The company actively implements measures that go beyond the legal requirements to promote youth training, equal treatment of all employees and the integration of people from (local) minorities. (1 point) b) Employees receive additional, written benefits: e.g. time off for training measures, free meals/meal vouchers, free work clothes, access to facilities or discounts on company products/services, travel allowance for public transport. (0.5 points for each social benefit, maximum 2 points). c) The company has an active requests and complaints management system and a person of trust is nominated (1 point). d) The company or company location takes into account the private situation of employees when organising working hours and thus contributes to enabling a good work-life balance. (1 point) e) When recruiting personnel, the company or company location works together with companies whose aim is to support disadvantaged people in re-entering the primary labour market. (1 point) <i>Assessment and verification:</i> The applicant enterprise has to present a declaration of compliance with this criterion together with appropriate documents, e.g. employee rota, social benefits defined in writing, names of the relevant persons etc..	5	-	5	5	5	5		5	5	5
<b>M 18</b>	<b>Comprehensive training and motivation of employees</b> The management motivates its employees especially with regard to environmental activities in the company (1 point each for up to two of the following measures). - The management sets up an environmental team or defines the environmental responsibilities for individual areas in the employee plan. - Comprehensive training in all aspects mentioned under M 01 and M 16 is guaranteed for all employees. - All employees receive regular training on their role in risk and crisis management. - Offer employees the opportunity to participate in external training courses and seminars on environmentally relevant topics - Suggestion system for environmental protection / sustainability - Award bonuses / prizes for special environmental achievements, savings, etc. - Communication of environmental successes to employees - Regular information on sustainability topics for employees (mailings, notices, etc.) - Own measures ...	2	-	2	2	2	2		2	2	2

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate evidence of the measures taken to promote motivation.										
<b>M 19</b>	<b>Diversity management</b>	5		5	5	5	5		5	5	5
	The business pursues a holistic strategy through which the diversity of its employees, guests/visitors and suppliers is recognised, valued, promoted and used for the organisational goals. Examples (one point per measure, max. 5 points): a) Women's promotion programmes are implemented (e.g. AMS, WAFF) b) Childcare options for employees in the company, consideration of childcare obligations when organising the working hours of employees with children c) Employees are/were on paternity leave d) Employment/recruitment of employees of the 50+ generation e) Employment and professional integration of people with disabilities (beyond the legal obligation) f) Employment of asylum seekers and migrants who require an employment permit g) International, multilingual and multicultural team of employees and external communication h) Further education/training on multilingualism or gender and diversity topics i) Consideration of holidays of recognised religious communities for employees that are not enshrined in law j) Special offers for certain visitor groups (e.g. single parents - single parents)) k) Special offers for certain visitor groups (e.g. single parents - "single with child", people with disabilities, homosexual couples and families) l) Presentation of suppliers of CSR or socio-economic companies on the company's own website m) Non-profit commitment of the company in the region for charitable organisations n) Anchoring of diversity goals in the company's mission statement o) Gender-sensitive language in the company's information material (e.g. homepage, brochures) o) Own measures										
	<i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation on the tenders.										
<b>M 20</b>	<b>Child protection code</b>	2									
	The company has signed the Tourism Child Protection Code ("The Code") and thus actively contributes to the protection of children from sexual exploitation in tourism.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation (signature document).										

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**M** - mandatory criterion; **target** (or if only one number is given in the column) - **target criterion**



January 2023 - Example catalogue of target criteria

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>M 21</b>	<b>Accommodation for employees</b>	1					1	1			
	If the management provides accommodation for employees, this must meet the requirements of the Ecolabel (particularly in the areas of cleaning, equipment and waste). (1 point) <i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion together with appropriate evidence of the equipment of the accommodation for employees.										
<b>M 22</b>	<b>Guest questionnaire environment and sustainability</b>	1	1	1	1	1	1			1	1
	The business or business location presents its guests / visitors / customers with a questionnaire on how they rate the business in terms of the environment / sustainability. (1 point) The establishment's (online) guest book contains an explicit reference to desired entries on the ecolabel / the sustainability concept of the establishment. (1 point) <i>Assessment and verification:</i> The applicant enterprise must present a copy of the questionnaire and explain the procedure for distributing, collecting and analysing the questionnaires.										
<b>M 23</b> a,c = EU 26	<b>Environmental communication and education</b>	5	5	5			5	5	5	5	5
	a) The business or business location informs guests / customers / visitors / employees about biodiversity, the landscape and nature conservation measures on site (1.5 points). b ) Guests / visitors are made aware of projects to protect biodiversity and opportunities to promote it (1 point). c) Environmental education is an integral part of the event programme for guests / visitors (e.g. lectures, guided tours, presentations on environmentally relevant topics such as biodiversity). (1.5 points) d) The company informs important suppliers and service providers that sustainability and the protection of biodiversity is a particular concern of the company (1 point). e) Communication / display of the UN's 17 Sustainable Development Goals (SDGs) and a corresponding explanation (2 points) <i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion together with appropriate documentation (e.g. cover letter, programmes, supplier lists).										
<b>M 24</b>	<b>Hospitality and promotional gifts</b>	3	3	3	3	3	3			3	3
	The hospitality or promotional gifts offered by the business are low-waste (no disposable products) or reusable or are regional or environmentally friendly products. (3 points) <i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.										
<b>M 25</b> b)= EU 23	<b>Environmental and social standards of the company</b>	5		5	5	5	5		5	5	5
	a) The business or the business location has participated in an environmental programme (Ökoprofit, Climate Alliance, etc.) or a corresponding social programme (family-friendly business, NESTOR Gold, etc.) and is certified in accordance with this (1 point per certification).										

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<p>b) The business or the business location is registered in accordance with the Environmental Audit Regulation (EMAS) (5 points) or certified in accordance with ISO 14001 (3 points) or ISO 50001 (2 points). In the case of current EMAS or Ökoprofit certification, congruent requirements of the eco-label are assessed as fulfilled (e.g. waste management concept).</p> <p><i>Assessment and verification:</i> The applicant enterprise has to provide appropriate evidence of participation or EMAS registration or certification according to ISO 14001 or another environmental programme.</p>										
<b>M 26</b> b)= EU 24	<p><b>Environmental standards of suppliers</b></p> <p>a) At least one of the main suppliers or service providers of the business or business location is a local company and has participated in an environmental programme (e.g. Ökoprofit, Climate Alliance) and, if applicable, is certified according to this programme. (1 point)</p> <p>b) At least two of the main suppliers or service providers of the business or business location are registered in accordance with the EMAS Regulation (5 points) or certified in accordance with ISO 14001 (2 points) or ISO 50001 (1.5 points). For the purposes of this criterion, a supplier based within a radius of 150 kilometres of the company is considered a local supplier.</p> <p><i>Assessment and verification:</i> The applicant enterprise must provide appropriate evidence of the registration or certification of at least one (in the case of a) or two of its main suppliers.</p>	5		5	5	5	5	5	5	5	5
<b>M 27</b>	<p><b>Regional cooperation and integration</b></p> <p>a) The business actively participates in regional environmental or sustainability initiatives as well as planning and management of the municipality or destination (1 point)</p> <p>b) The business is involved in an environmental or sustainability project with other businesses in the region (1 point)</p> <p>c) The business actively participates in supra-regional sustainability initiatives (e.g. national park partner business) (1 point)</p> <p>d) Facilities of the business are also available for use by the local population, external guests and employees (e.g. swimming pool, sauna, meeting rooms, restaurant, etc.). This also includes local properties, sites and traditions of historical, archaeological, cultural and spiritual significance (1 point).</p> <p>e) The business contributes to the protection, preservation and improvement of local properties, sites and traditions of historical, archaeological, cultural and spiritual significance (1 point).</p> <p>f) The farm contributes to the protection, preservation and improvement of the cultural landscape (field cleaning; alpine pasture management, etc.) (2 points)</p> <p><i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation on the project participations.</p>	3	3	3	3	3	3			3	3
<b>M 28</b>	<b>Ecolabel travel offer</b>	3									

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	The business is part of an Ecolabel travel offer from an Ecolabel-certified tour operator (1.5 points). <i>Assessment and verification:</i> Presentation of the documents of the cooperation with the tour operator (current listing on <a href="https://reisen.umweltzeichen.at/">https://reisen.umweltzeichen.at/</a> at the time of the verification) or for the verification of the activities										
<b>M 29</b>	<b>Regional business enterprises</b> Contracts for work (construction, furnishings), service contracts and maintenance work as well as design and printing orders are awarded to regional commercial enterprises. <i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation from the contractors.	1	1	1	1	1	1	1	1	1	1
<b>M 30</b>	<b>Compliance with the mandatory criteria by subcontractors</b> Subcontractors of additional services (possibly catering, wellness or seminar offers) fulfil at least the mandatory criteria of the Ecolabel applicable to the respective service. (1.5 points per service offered). <i>Assessment and verification:</i> The applicant enterprise must present appropriate documentation of the contractual agreements with the subcontractors regarding their fulfilment of the mandatory criteria.	3					3			3	3
<b>M 31</b> EU 27	<b>Detailed data acquisition</b> a) The business carries out data collection and key indicator formation (energy and water accounting, waste, cleaning agents) on a computerised basis and makes the data available for the formation of benchmarks (1 point). b ) Additional electricity and water meters are installed in the business in order to be able to collect data on consumption in different areas or from different appliances. (1 point per category, maximum 2 points): a) rooms, b) camping pitches, c) laundry service, d) kitchen service, e) specific appliances (e.g. refrigerators, washing machines) <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with information on the method of electronic data collection and an analysis of the data collected (if already available).	3	3	3	3	3	3	3	3	3	3
<b>M 38</b>	<b>Minimising social risks in the supply chain</b> In the event that labour and human rights (e.g. with reference to the ILO core labour standards) are violated in the supply chains of the products used by the company, the company calls on its (upstream) suppliers to remedy the grievances (1 point) and stops using the products concerned until the grievances have been remedied (2 points). <i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion, together with information on communication with suppliers or on the discontinuation of the use of relevant products.	3		3	3	3	3		3	3	3
<b>M 33</b>	<b>Sustainable finances</b> The company sets initiatives in the area of sustainable finance: - The company uses ecolabelled current accounts or savings products. (1 point)	4	4	4	4	4	4	4	4	4	4

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**M** - mandatory criterion; **target** (or if only one number is given in the column) - **target criterion**

## January 2023 - Example catalogue of target criteria

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<ul style="list-style-type: none"> <li>- The company invests in ecolabel-certified funds (e.g. pension schemes for employees). (1 point)</li> <li>- Sustainable projects of the company are financed via eco-labelled green bonds or eco-labelled savings/giro products. (2 points)</li> </ul>										
	<i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion together with information on the use of sustainable financial products.										

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## 2. e nergy and climate protection

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
E 13	<b>In-depth energy consulting</b>	5	5	5	5	5	5	5	5	5	5
	a) The business or the business location has taken advantage of a more extensive/in-depth energy consultation by an energy technician/consultant and implements at least two recommendations for improving energy efficiency suggested in the consultation. (2 points) b) A building-specific energy performance indicator (expressed in kilowatt hours per m <sup>2</sup> energy reference area and year) is available. (1 point) c) An energy performance certificate in accordance with OIB 6 is available for the entire building. (3 points) d) The specific heating requirement according to the energy performance certificate corresponds to at least class B. (5 points) <i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion together with documents on energy consulting (e.g. consulting report or energy performance certificate; action plan). The in-depth energy consulting must have been carried out within four years prior to the assessment.										
E 14b	<b>CO emissions<sub>2</sub></b>	3	3	3	3	3	3	3	3	3	3
	a) The business or business location records its CO <sub>2</sub> emissions (e.g. per m <sup>2</sup> or per overnight stay/cover/visitor) and actively communicates these. (1.5 points) b) The CO <sub>2</sub> emissions generated are offset via recognised climate protection projects <sup>23</sup> . (3 points) <i>Assessment and verification:</i> The applicant enterprise has to present a declaration of compliance with this criterion together with documents on the communication to the guests/visitors or the compensation.										

<sup>23</sup> The climate protection offsetting projects must be monitored by independent external auditors and demonstrably contribute to the avoidance of greenhouse gases. They should have positive ecological and socio-economic side effects and demonstrate the greatest possible transparency in project implementation and use of funds. These are, for example:

1. projects recognised as Certified Emissions Reductions (CER) under the Clean Development Mechanism (CDM) of the United Nations Climate Change Secretariat (UNFCCC, <http://cdm.unfccc.int/Projects/projectsearch.html>)
2. the gold standard ([www.cdmgoldstandard.org](http://www.cdmgoldstandard.org)), or
3. national climate protection projects whose assessment criteria correspond to the standard for domestic environmental promotion of the BMNT ([www.climateaustria.at](http://www.climateaustria.at))

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>E 15</b>	<b>Thermal insulation of existing buildings</b>	2	2	2			2	2	2	2	2
	The building(s) of the business or business site is/are better insulated than the national minimum requirements in order to ensure a significant reduction in energy consumption. The following values according to OIB 6 are achieved for at least two of the following parts of the building: Ø Upper storey ceiling: 0.20 Ø External walls: 0.35 Ø Basement ceiling: 0.40 Ø Windows: 1.1										
	<i>Assessment and verification:</i> The applicant shall provide a declaration of compliance with this criterion from the relevant energy technician, together with documentation on the insulation and the national minimum requirements.										
<b>E 16</b>	<b>Vestibule</b>	1	1	1			1	1	1	1	1
	There is a vestibule (structural or temporary) in all main entrance areas of the company.										
	<i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion.										
<b>E 17</b>	<b>Energy-efficient appliances for space heating and water heating</b>	1,5									
EU 28	The business has at least the following installations: a) a hot water space heater that fulfils EU Ecolabel criterion 6(a) <sup>24</sup> (1 point); b) a local space heater with at least efficiency class A <sup>25</sup> (1) (1 point); c) a water heater that fulfils EU Ecolabel criterion 6(c) (1 point).										
	<i>Assessment and verification:</i> The applicant shall provide a declaration of compliance with this criterion, together with a report from the technician responsible for the sale and/or maintenance of the space heaters and water heaters, indicating how the energy efficiency requirements of EU Ecolabel criterion 6(a), (b) and (c) are met. EU Ecolabelled water heaters shall be deemed to comply with criterion 6(a)(ii).										
<b>E 18</b>	<b>Lowering the heating temperature</b>	1,5	1,5	1,5			1,5	1,5		1,5	1,5
	The heating temperature is lowered during the night or floor by floor as required or in unoccupied guest rooms.										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with information on the heating control system.										
<b>E 19</b>	<b>Emissions from space heaters</b>	1,5	1,5	1,5			1,5	1,5		1,5	1,5

<sup>24</sup> Commission Decision (EU) 2017/175 of 25 January 2017 establishing the criteria for the award of the EU Ecolabel to tourist accommodation establishments

<sup>25</sup> as defined in Commission Delegated Regulation (EU) 2015/1186 of 24 April 2015 (energy labelling of local space heaters)

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
EU 37	<p>The nitrogen oxide content (NOx content) of the exhaust gases from space heaters in operation must not exceed the following limit values: - <u>Gas heaters: For hot water heaters with internal combustion engine</u>: 240 mg/kWh fuel input as calorific value; For hot water heaters and single room heaters with external combustion (boilers): 56 mg/kWh fuel input as calorific value - <u>Heating appliances for liquid fuels</u>: For internal combustion engine hot water heaters: 420 mg/kWh energy input as gross calorific value; For external combustion hot water heaters and local space heaters (boilers): 120 mg/kWh fuel input as gross calorific value - <u>Solid fuel heaters: Hot water heaters</u>: 200 mg/Nm<sup>3</sup> at 10 % O<sub>2</sub>; Single room heaters : 200 mg/Nm<sup>3</sup> at 13 % O<sub>2</sub> Dust emissions in waste gas from solid fuel boilers and solid fuel single room heaters in operation must not exceed the limit values specified in Regulation (EU) 2015/1189 or Regulation (EU) 2015/1185.</p> <p><i>Assessment and verification</i>: The applicant shall provide a declaration of compliance with this criterion, together with a report from the technician responsible for the sale and/or maintenance of the space heaters, indicating how the requirements are met.</p>										
E 20	<p><b>Building automation</b></p> <p>A holistic, cross-system, weather-dependent and operation-dependent (automatic) control system has been installed for the resource-saving and optimised use of all important building services (heating, ventilation, air conditioning) (3 points).</p> <p><i>Assessment and verification</i>: The applicant enterprise shall provide a declaration of compliance with this criterion, together with a report by the technician responsible for the sale and/or maintenance of the installation, if applicable.</p>	3					3			3	3
E 21	<p><b>Energy-efficient air conditioning units and air source heat pumps</b></p> <p>The company must fulfil one of the following requirements: a) 50% of the air source heat pumps or domestic air conditioners (rounded to the nearest whole number) have an energy efficiency rating in accordance with the second best efficiency class currently available on the market. (1.5 points) b) 50% of the air source heat pumps or domestic air conditioners (rounded to the nearest whole number) have an energy efficiency in accordance with the best efficiency class currently available on the market. (3.5 points)</p> <p><i>Assessment and verification</i>: The applicant shall provide a technical report from the technician responsible for the installation, sale and/or maintenance of the air conditioning system, indicating how the energy efficiency requirements are met.</p>	3,5	3,5	3,5	3,5	3,5	3,5		3,5	3,5	3,5
(EU 29)											
E 22	<p><b>Automatic switch-off of appliances and lighting</b></p>	4,5		4,5			3		1,5	1,5	1,5

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
EU 34	<p>a) 90% of the rooms (rounded to the nearest whole number) are equipped so that the installed heating, ventilation and air conditioning systems switch off automatically when the windows are opened and when the guests leave the room (1.5 points). b ) 90% of the rooms (rounded to the nearest whole number) are equipped with a system that automatically switches off the lighting when the guests leave the room (1.5 points). c) 90% of exterior lighting (rounded to the nearest whole number) that is not required for security reasons switches off automatically at a set time or is switched on by proximity sensors. (1.5 points).</p> <p><i>Assessment and verification:</i> The applicant company shall provide a technical report from the technician responsible for the installation, sale and/or maintenance of these appliances.</p>										
<b>E 23</b>	<b>Heating energy from renewable energy sources</b>	3,5	3,5	3,5	3,5	3,5	3,5	3,5	3,5	3,5	3,5
EU 40	<p>a) At least 70% of the energy used to heat or cool the rooms (1.5 points) or to provide hot water for domestic use (1 point) comes from renewable energy sources.</p> <p>b) 100% of the energy used to heat or cool the rooms (2 points) or to provide hot water for domestic use (1.5 points) comes from renewable energy sources.</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with data on the energy consumption for heating the rooms and for providing hot water and documentation showing that at least 70% (or 100%) of this energy comes from renewable energy sources.</p>										
<b>E 24</b>	<b>Swimming pool heating with renewable energy sources</b>	1,5	1,5								
EU 41	<p>a) At least 50% of the energy used to heat the water in swimming pools comes from renewable energy sources. (1 point)</p> <p>b) At least 95% of the energy used to heat the water in swimming pools comes from renewable energy sources (1.5 points).</p> <p><i>Assessment and verification:</i> The applicant shall provide a declaration of compliance with this criterion, together with data on the energy consumption for heating the water of the swimming pool and the amount of energy from renewable sources.</p>										
<b>E 25</b>	<b>District heating / district cooling and cooling through CHP plants</b>	4	4	4	4	4	4			4	4
EU 35	<p>a) The business or business site must be connected to an efficient district heating or cooling network that utilises at least 50% renewable energy, 50% waste heat, 75% CHP heat or 50% of a combination of these energies and heat. b ) The cooling system of the business must be supplied by a high-efficiency CHP plant in accordance with Directive 2012/27/EU (2 points).</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with the relevant documentation on the connection to the district heating system and/or the cooling system by means of combined heat and power generation.</p>										
<b>E 26</b>	<b>Air heat pumps with a heat output of up to 100 kW</b>	3									

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
EU 30	The company has at least one air source heat pump that has been awarded an ISO Type I ecolabel. <i>Assessment and verification:</i> The applicant shall provide a declaration of compliance with this criterion, together with documentation on the heat pump, indicating how the energy efficiency requirements are met (if applicable). If eco-labelled heat pumps are used, the applicant shall provide a copy of the ISO Type I label certificate or a copy of the label on the packaging.										
E 27	<b>Solar-air system</b> An off-grid air collector system for heating and ventilation using solar energy (solar-air system) is used to ventilate and heat the refuge. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with documentation on the solar-air system.							2			
E 28	<b>Heat regulation</b> a) The temperature is controlled separately in each <u>shared room</u> (e.g. restaurants, common areas and conference rooms), with the temperature setpoint for shared rooms set to 22 °C or higher (+/- 2 °C at the customer's request) in cooling mode in summer and 22 °C or lower (+/- 2 °C at the customer's request) in heating mode in winter. (2 points) b) The temperature in each room can be regulated by the guests/users. The thermoregulation system allows separate control within the following default range. (2 points): i. The room temperature is set to 22 °C or higher in summer in cooling mode. ii. The room temperature is set to 22 °C or lower in winter in heating mode. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with documentation on the thermoregulation systems or the procedures for setting the temperature setting ranges.	4	4	4	4	4	4	4		4	4
EU 9 EU 33a											
E 29	<b>Radiator panelling</b> At least 80% of the radiators in the business or the business location are not covered by panelling or equipment (e.g. floor-length curtains, furniture or obstructions) that impede air circulation and thus heat dissipation. <i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion.	1	1	1			1	1	1	1	1
E 30	<b>Heat recovery</b> The business or business location has a heat recovery system for one (1.5 points) or two (3 points) of the following categories: Cooling system, fans, washing machines, dishwashers, swimming pool(s), waste water from sanitary facilities. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with documentation on the heat recovery system.	3	3	3	3	3	3	3		3	3
EU 32											

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
E 31	<b>Daylight in seminar rooms</b>	2		2			2				
	The majority of the event rooms are sufficiently lit with daylight for at least 6 hours a day so that no artificial light sources need to be switched on.										
	<i>Assessment and verification:</i> A declaration of compliance with this criterion is presented, supported by photographs or plans where appropriate.										
E 32	<b>Energy-saving lighting technology in event rooms</b>	2		2			2			2	2
	a) At least 50% LED spotlights are used (1 point)										
	b) 100% LED spotlights are used (2 points)										
<i>Assessment and verification:</i> Detailed declaration by the organiser/licensee on compliance with the criterion or assessment in the course of the energy survey.											
E 33 EU 38 EU 39	<b>Green electricity from the public grid or on-site electricity generation</b>	5	5	5	5	5	5	5	5	5	5
	a) 100% of the electricity purchased by the business or business location comes from renewable energy sources as defined by the Ecolabel Directive 46 "Green Electricity". (3 points)										
	b) The electricity purchased by the business or at the business location bears the Austrian Ecolabel or another national or regional ecolabel in accordance with ISO Type I. (4 points) c) The business or business location has on-site electricity generation from renewable energy sources. This electricity generation must have the following capacity: - at least 10% of the total annual electricity requirement (1 point), - at least 20% of the total annual electricity requirement (3 points), - at least 50% of the total annual electricity demand. (5 points)										
<i>Assessment and verification:</i> The applicant enterprise has to submit a declaration from the electricity supply company (or a contract concluded with this company) stating the type of renewable energy source(s) and the percentage of electricity from renewable energy sources or proof of certification according to an eco-label. For requirement b), documentation on the flow of electricity from and to the grid shall be considered as proof of the net feed-in of electricity from renewable energy sources into the grid. For the purposes of this criterion, biomass from a source located within a radius of 150 kilometres of the establishment is considered local biomass. If guarantees of origin are issued on the basis of own electricity generation from renewable energy sources, the own electricity generation can only be taken into account if the guarantees of origin are not traded on the market but are cancelled to cover the electricity demand on site.											
E 34	<b>Demand-orientated regulation of sauna times</b>	1									
	a) All saunas and steam baths are equipped with a demand-controlled timer. (1 point) b) Precise written instructions are available for employees on the demand-orientated regulation of the duration of use and operational readiness of the sauna. (1 point)										

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**M** - mandatory criterion; **target** (or if only one number is given in the column) - **target criterion**

January 2023 - Example catalogue of target criteria

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise presents a technical report by the technician responsible for the installation and/or maintenance of the sauna facility or the corresponding instructions for the employees.										
<b>E 35</b>	<b>Electric hand dryers with proximity sensors</b>	1		1	1	1	1		1	1	1
EU 36	All electric hand dryers (1 point) are equipped with proximity sensors or carry an ISO Type I eco-label.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration and appropriate documentation of how the criterion is fulfilled.										

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**3. Wasser**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>W 05</b>	<b>Water-saving toilets and urinals</b>	4,5	4,5	4,5	4,5	4,5	4,5	4,5	4,5	4,5	4,5
EU 43	a) All urinals at the business or business location have a waterless system (1.5 points) b) All urinals are equipped with a manual/electronic flushing system that allows each urinal to be flushed individually when in use. (1 point) c) At least 50% of the urinals (rounded to the nearest whole number) are labelled with an ISO Type I ecolabel. (1.5 points) d) At least 50% of flush toilets (rounded to the nearest whole number) are ISO Type I eco-labelled. (1.5 points) e) Only dry or composting toilets are used in the business. (1.5 points)										
a), c), d)	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with appropriate documentation. For toilets and urinals with an ISO type I eco-label that fulfil the above requirements, this criterion is deemed to be fulfilled. Corresponding evidence must be submitted.										
<b>W 06</b>	<b>Water-saving taps and showers</b>	5,5	5,5	5,5	5,5	5,5	5,5	5,5	5,5	5,5	5,5
EU 42	a) The average water flow rate of showers must not exceed 7 litres/minute and that of bathroom taps (excluding bathtubs) must not exceed 6 litres/minute. (2 points) b) At least 50% of bathroom taps and showers (rounded to the nearest whole number) must be ISO Type I eco-labelled. (2 points) c) All showers and/or taps in communal areas are equipped with a system (automatic timer or proximity sensor) that automatically stops the flow of water after a certain time if the tap is not in use. (1.5 points) d) At least 95% of the taps are equipped to allow precise and immediate regulation of the water temperature and flow rate. (1 point)										
a) and b)	<i>Assessment and verification:</i> The applicant shall provide a detailed declaration of compliance with this criterion, together with appropriate documentation. Sanitary tapware with an ISO type I eco-label that fulfils the above requirements is deemed to meet this criterion. Corresponding evidence must be submitted.										
<b>W 07</b>	<b>Use of shower tokens</b>							1			
	All showers in the company are operated with shower tokens.										
	<i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion.										
<b>W 08</b>	<b>Swimming pool cover in the indoor pool</b>	1									
EU 47	During the night and/or if a filled swimming pool is not used for more than one day, it is covered to prevent the water in the pool from cooling down and to reduce evaporation.										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with supporting documentation.										
<b>W 09</b>	<b>Wastewater treatment at the site</b>	3	2					2			

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January 2023 - Example catalogue of target criteria

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
EU 59	<p>a) If it is not possible to send the wastewater to centralised treatment, on-site wastewater treatment must include pre-treatment (screening, equalisation and sedimentation) followed by biological treatment with &gt; 95 % BOD removal (biochemical oxygen demand), &gt; 90 % nitrification and (external) processing of the excess sludge by anaerobic digestion (2 points).</p> <p>b) If a car wash is available at the facility, car washing is only permitted in areas specifically equipped to collect the water and detergents used and discharge them into the wastewater system (1 point).</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on how the enterprise fulfils this criterion (e.g. photographs for requirement (a) and technical specifications of the manufacturer or specialised personnel responsible for the manufacture, sale or maintenance of the waste water system for requirement (b)).</p>										

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**4. a waste and circular economy**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
A 05	<b>Grease separator</b>	1		1	1	1		1			
	Grease traps are installed. (1 point).										
	<i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.										
A 07	<b>Waste separation in the room/on the floor</b>	3	M				1				
	a) The establishment shall provide labelled bins on each floor or (in the case of accommodation establishments) on the room / in rental accommodation for the separate collection of at least two recyclable fractions and residual waste for waste separation by the guest. (1 point)										
	b) In apartments/rooms/rental accommodation with cooking facilities, a labelled container is provided for the collection of biogenic waste. (1 point)										
	c) Guests are offered the proper disposal of fats and oils from their own consumption (e.g. in flats). (1 point)										
<i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion. Compliance with this criterion is verified during the on-site visit.											
A 08	<b>Waste disposal for guests in mountain huts</b>							2			
	No litter bins are provided for guests. Guests are encouraged and supported to take the waste they produce back (to the valley) and dispose of it properly. Compostable bags are provided for this purpose.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
A 09 EU 57	<b>Used textiles, furniture and other products</b>	2		2			2	2	1 (a)	2	2
	The organisation has specific procedures for the reuse of durable products:										
	a) Donation activities for all furniture and textiles and other durable products that have reached the end of their useful life in the organisation but are still usable: End users include employees and charities or other associations that collect and redistribute goods. (1 point)										
	b) Purchasing activities for reused/used furniture: Suppliers include second-hand markets or other associations/communities that sell or redistribute used goods. (1 point)										
<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with appropriate documentation on how the enterprise fulfils this criterion (e.g. written descriptions of procedures including contact information of end users, receipts and documentation on goods used or donated in the past).											
A 10	<b>Use of refillable products</b>	2		2			2			2	2
	a) The business or business location uses only refillable cartridges or toner cartridges for printers and (colour) copiers (1 point).										
	b) Passing on printer cartridges, toner cartridges etc. to charitable organisations for recycling or reprocessing (1 point).										

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January 2023 - Example catalogue of target criteria

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with appropriate attestations from the enterprises that refill the cartridges.										
<b>A 11</b>	<b>Extending the service life and disposal of mattresses</b>	4	4								
	a) To extend the service life and ensure a high standard of hygiene, mattresses are regularly subjected to a full wash by professional providers.										
	b) At the end of their useful life in the company, mattresses are reused or professionally recycled for separation and possible further utilisation of the individual components (no disposal as bulky waste).										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with invoices from the companies that have washed the mattresses or corresponding confirmations from the companies that recycle mattresses.										

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**5. air / noise**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>L 03</b> EU 60	<b>Non-smoking and smoke-free outdoor dining area</b> a) The entire business or business location is clearly declared as a non-smoking establishment. Smoking is only permitted outdoors. (1 point) b) Smoke-free measures are implemented in the dining area on the terrace, etc. (2 points) <i>Assessment and verification:</i> The applicant enterprise presents a declaration of compliance with this criterion as well as appropriate evidence (e.g. clear communication of the general smoke-free policy or regulations for the outdoor eating area).	3		3				2 (b)			
<b>L 04</b>	<b>Indoor air quality</b> The indoor air quality of the establishment is optimised by at least one of the following measures: a) All rooms, rented accommodation, communal areas and sanitary facilities are free of any air fragrances. (1 point). b) Bed sheets, towels and textiles are washed with detergents without fragrances (1 point) <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation. The requirement regarding the absence of fragrances is deemed to be sufficiently fulfilled if a list of the ingredients/ingredients of the products used for fragrance-free washing and cleaning is presented.	2	2							1 (a)	1 (a)
<b>L 05</b>	<b>Noise avoidance</b> The company assesses and identifies potential sources of noise and takes measures to reduce or- avoid noise. (1 point per measure, up to three points) Examples: - Compliance with quiet times in the company (local or temporal restriction of sound; no music, avoidance of noise-generating activities, etc.). - The acoustic atmosphere is not created with music, but by other means. - Mobile phone-free areas - Special structural measures (noise protection ceilings and- walls etc.) - Completely sound-free zones are available and are marked as such. - There are quiet zones in the wellness area where there is no sound - Information: Guests have the opportunity to influence the type and intensity of the volume themselves and are informed accordingly. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with a list of the noise abatement measures taken.	3	3	3			3				

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January 2023 - Example catalogue of target criteria

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
L 06	<b>Measures to improve the acoustics</b>	4		4			4				
	a) The business deliberately takes measures to create more favourable acoustics and to dampen long reverberation times in common rooms (e.g. through a balanced ratio of soft and hard materials, use of soft, rough and/or perforated surfaces (textiles, carpets, curtains, perforated wood/wood-based materials or plasterboard/gypsum fibre boards, acoustic plasters such as cellulose flake plaster) or acoustic sails, acoustic screens, acoustic luminaires, ceiling or wall absorbers, etc.). (2 points)										
	b) A new building, extension or remodelling is/are carried out with the assistance of an acoustician and the creation of an acoustic concept. In the course of planning, an exact design and realisation with a measurement of the existing building and the reverberation times is/are carried out. (2 points)										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with a list of the measures taken to improve the acoustics.										
L 07	<b>Pyrotechnics</b>	2		2	2		2		M		
	Pyrotechnics of any kind (e.g. fireworks) are deliberately avoided. Guests, visitors and customers of events will be informed accordingly in writing (e.g. brochure, website).										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate communication measures.										

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## 6. office / printing

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>B 03</b>	<b>Paper, envelopes and folders</b>	3	3	3	3	3	3	3	3	3	3
a) = EU 51c	a) Office paper bears the Austrian Ecolabel or the Blue Angel (1 point). b) At least 80% of envelopes are made of 100% recycled paper (1 point). c) At least 90% of the processed paper products (e.g. exercise books, pads, folders, envelopes) bear an ISO Type I eco-label (1 point).										
d) = EU 51e	<i>Assessment and verification:</i> The applicant shall provide data and documentation (such as relevant invoices) on the quantities of these products used and the quantity of products complying with the requirements. Products with an ISO Type I ecolabel that meet the above requirements are deemed to fulfil this criterion. Corresponding evidence must be provided.										
<b>B 04</b>	<b>Paper for brochures and print jobs</b>	4		4	4	4	4	4	4	4	4
b) = EU 51d	a) The paper used for external print jobs (e.g. for in-house brochures, stationery) is totally chlorine-free bleached (TCF) (1 point) or made from 100% recycled paper (1.5 points) or bears an ISO Type I eco-label (2 points) or meets the criteria of the ÖkoKauf Wien database for ecological printing paper (1 point). b) Printed products are produced in accordance with the requirements of an ISO Type I eco-label guideline for printed products in certified print shops and labelled accordingly (2 points). <i>Assessment and verification:</i> The applicant enterprise shall provide data and documentation (such as the relevant orders or invoices) on the products used and, where appropriate, the quantity of products that have been awarded an eco-label. Products with an ISO Type I eco-label that fulfil the above requirements are deemed to have met this criterion. Corresponding evidence must be provided.										
<b>B 05</b>	<b>Seminar equipment</b>	3		3	3		3				
	a) The paper stationery provided for conferences and seminars (e.g. notepads, flipchart pads, office paper) bear an ISO Type I ecolabel (1 point) or are made of 100% recycled paper (1 point) b) Only environmentally friendly pinboards are used (e.g. corkboard) (1 point) and recyclable whiteboards are used. (1 point). c) Only refillable pens, markers and pens and untreated pencils are used. (1 point). <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with data and documentation (such as the relevant invoices) on the quantities of these products used and the quantity of products complying with the requirements.										

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## 7. Cleaning / Chemistry / Hygiene

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
R 07	<b>Cleaning schedule</b>	1,5		1,5	1,5	1,5	1,5	1,5		1,5	1,5
	The business or business location has a written cleaning plan (and a disinfection plan if necessary). This contains information <u>for all areas</u> of the business on how often they are to be cleaned (or disinfected), by whom and with what.										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion together with the cleaning / disinfection plan.										
R 08 EU 25	<b>Eco-labelled services</b>	4		4	4	4	2		4	4	4
	All outsourced laundry and/or cleaning services are carried out by a service provider that has been awarded an ISO Type I eco-label for the service in question or is EMAS-registered. (2 points for each service, maximum 4 points)										
	<i>Assessment and verification:</i> The applicant enterprise presents the corresponding proof of certification according to ISO Type I or EMAS registration from the laundry and/or cleaning service providers.										
R 08 b)	<b>In-house laundry</b>	3		3	3	3					
	a) At least 50% of the laundry is washed in the in-house laundry. (1 point)										
	b) The in-house laundry has been certified by an independent body for quality, hygiene and sustainability and bears the "Klasse Wäsche" seal of approval (3 points)										
	<i>Assessment and verification:</i> On-site inspection. The applicant company submits the corresponding proof of certification of the audited laundry.										
R 09 EU 55	<b>Minimising the amount of cleaning agent used</b>	1,5	1,5	1,5	1,5	1,5	1,5	1,5			
	The company has established specific procedures for the efficient use of chemical and physical cleaning products (for example, the use of microfibre products or other cleaning materials with a similar effect as well as water cleaning or other cleaning methods with a similar effect).										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with appropriate documentation (e.g. copy of the process description, technical details of the products used). To fulfil this criterion, all cleaning work must be carried out using a process based on the efficient use of cleaning products. Hygiene measures or health and safety measures based on statutory provisions must be taken into account.										
R 10 EU 46	<b>Notes on water hardness and economical dosing</b>	2	2	2	2	2	2	2			
	The business or the business location has appropriate facilities or takes precautions to ensure targeted and economical dosing of the washing, rinsing and cleaning agents used. 1 point each for up to two of the following measures - Automatic dosing systems for dishwashers - Automatic dosing systems for washing machines - Attachment of written dosing instructions and information on water hardness on or near										

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	washing machines / dishwashers for manual dosing - Dosing system or controlled dispensing of cleaning agents <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation for the information of the guests or relevant information on the automatic dosing system used.										
R 11	<b>Low-waste packaging</b> The detergents and cleaning agents used are purchased in large containers or in refill or reusable packaging, or are compact detergents or concentrates. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with information on the forms of packaging.	1	1	1	1	1	1	1			
R 12	<b>Purchase of detergents, washing-up liquids, cleaning agents and toiletries</b> a) At least 80% (by purchase volume or weight) of each of at least one of the following categories of cleaning agents and toiletries used by the business or the business location are labelled with an ISO Type I ecolabel (2 points for each category, maximum 4 points) or b) At least 80% (by purchase volume or weight) of each of at least one of the following categories of cleaning agents used by the business or the business location meet the ecological product requirements of the positive list of the environmental advisory service (1 point each for up to 2 of the following categories). - Hand dishwashing detergents - automatic dishwashing detergents - laundry detergents - all-purpose cleaners - sanitary cleaners - soaps and shampoos - hair care products or c) At least 80% of the cosmetic products (soaps, shampoos, shower gels, etc.) offered by the business or at the business location for guests / visitors and employees bear a certification mark for controlled natural cosmetics (e.g. BDIH certification mark) or their ingredients originate predominantly from organic farming (1 point). <i>Assessment and verification:</i> The applicant enterprise shall provide data and documentation (e.g. the relevant invoices) on the quantities of these products used and the quantity of products bearing the eco-label.	4	4	4	4	4	4	4	4	4	4
a) = EU 54											
R 13	<b>Fabric softener</b> The company or the operating site completely dispenses with the use of fabric softeners and fabric softener components in the laundry.	1	1								

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise has to present a declaration of compliance with this criterion together with appropriate documentation. If the laundry is outsourced, a confirmation by the service provider has to be presented.										
<b>R 14</b>	<b>Fragrance sprays and fragrance dispensers</b>	2	2	2	2	2	2	2	2	2	2
	None of the following products are used in all sanitary facilities accessible to guests, visitors and employees that are owned or directly managed by the company or the company location: - automatic fragrance sprays - manually operated fragrance sprays - fragrance dispensers (except natural fragrance enhancers)										
	<i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion.										
<b>R 15</b>	<b>Pest control</b>	3	3	3	3	3	3	3	3	3	3
	Pest control is based on the principles of Integrated Pest Management (IPM): - Pest avoidance/prevention: sealing of the building envelope, hygiene measures, adequate cleaning, etc. (1 point) - Early detection and monitoring: regular checks to detect an infestation in good time. (1 point) - Pest control including alternative control measures (e.g. traps, fly screens, other defence measures, N <sub>2</sub> , CO <sub>2</sub> or thermal methods) or products bearing an ISO Type I ecolabel. (1 point)										
	<i>Assessment and verification:</i> The applicant enterprise has to provide a detailed declaration of compliance with this criterion, together with appropriate documentation on the measures taken and the products used.										
<b>R 16</b> EU 56	<b>De-icing</b>	1,5	1,5	1,5			1,5	1,5			
	a) Where de-icing of paths and roads is necessary, mechanical methods or sand/gravel spreading are used to make the company's paths safe in the event of snow or ice (1.5 points). b) Where chemical de-icing agents are used, products bearing an ISO Type I eco-label are used (1.5 points).										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with appropriate documentation on the products used.										
<b>R 17</b> EU 47b	<b>Dosing of disinfectants for swimming pools or natural swimming pond equipment</b>	1,5	1,5								
	a) The swimming pool or whirlpool is equipped with a dosing system that automatically supplies the minimum amount of disinfectant required for an appropriate hygienic condition or uses supplementary disinfection methods such as ozone or UV treatment (0.5 points); Or b) a natural swimming pond has been created in which the hygiene and safety required for bathers is ensured exclusively by natural means (1.5 points).										
	<i>Assessment and verification:</i> The applicant enterprise shall provide technical documentation on the automatic dosing system.										
<b>R 18</b>	<b>Sanitary papers</b>	6	6	6	6	6	6	6	6	6	6

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## January 2023 - Example catalogue of target criteria

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
(b +c EU 51 a,b)	<p>a) Toilet paper, paper towels, kitchen rolls and napkins are verifiably made from 100% recycled paper. (1 point per category)</p> <p>b) At least 90% of the toilet paper bears an ISO-type eco-label (1 point).</p> <p>c) At least 90% of the paper towels / sanitary paper bear an ISO type eco-label (1 point).</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide documentation on the products used and the quantity of products that have been awarded an eco-label.</p>										

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**8. buildings / construction and living / equipment**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>G 04</b>	<b>Building standards and certifications</b>	5	5				5		5	5	5
	a) The business or business location fulfils the requirements of the klima:aktiv building standard, e.g. for "hotels and accommodation facilities" (bronze 1 point, silver 3 points, gold 5 points).										
	b) The business or the business location fulfils the requirements of a recognised building standard or a corresponding building certification (e.g. ÖGNB/TQB, DGNB, EU Green Building, LEED, BREEAM). (2 points) Concurrent requirements of the eco-label are assessed as fulfilled (e.g. thermal insulation).										
	c) The business or the business location has been honoured for special achievements in the field of architecture and building culture (e.g. State Prize for Architecture). (3 points)										
	<i>Assessment and verification:</i> The applicant enterprise has to submit a declaration of compliance with this criterion together with documents on the assessment according to klima:aktiv or awards received.										
<b>G 06</b>	<b>Paints and varnishes for interiors and exteriors</b>	2	2	2			2	2		2	2
	a) At least 50 % of the interior paintwork of the business or the business location is coated with paints and varnishes that have been awarded an ISO Type I ecolabel. (1 point) b) At least 50 % of the exterior paints and varnishes of the business or business location are coated with paints and varnishes that have been awarded an ISO Type I ecolabel. (1 point)										
	<i>Assessment and verification:</i> The applicant enterprise shall provide data and documentation (such as the relevant invoices) on the quantities of these products used and, where appropriate, the quantity of products that have been awarded an eco-label.										
<b>G 08</b>	<b>Wooden furniture</b>	1,5	1,5	1,5			1,5	1,5			
	At least 70% of the furniture in the rooms is predominantly made of solid wood. (1.5 points)										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with data and documentation (such as the relevant invoices) on the products fulfilling the requirements.										
<b>G 09</b>	<b>Room decoration and furnishings</b>	3	3	3	3		3	3		3	3
	The business or the business location uses natural or renewable materials for interior furnishings and room decorations: a										
	) Table and plant decorations made of natural materials (no plastic flowers) (1 point) b) Room and festive decorations made of natural materials (1 point) c) Coat hangers made of wood (1 point)										
	<i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.										
	<b>Sustainable textiles</b>	3	3	2	1			3			

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
G 10 (EU 52a)	Textiles and mattresses used in the company or at the company location are demonstrably made from organic material (= from controlled organic cultivation) or are tested for harmful substances or bear an ISO Type I eco-label. <sup>26</sup> 1 point each for up to three of the following categories: - Household and home textiles (e.g. tea towels, tablecloths) - Bed linen, bedding, - Towels, - Mattresses - Work clothing for employees If workwear and other household and home textiles are leased or rented from a service provider, the most recent leasing or rental agreement must include sustainably produced textiles and household and home textiles.										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with data and documentation (such as the relevant invoices) on the products that fulfil the requirements. Alternatively, the applicant enterprise presents the most recent leasing/rental contract on the leasing/rental of sustainably produced textiles and household textiles.										
G 11	<b>Barrier-free facilities and offers</b> The company or company location promotes accessibility: a) The company's action programme contains binding measures for the removal of structural barriers or the creation of barrier-free offers. (1 point) b) The barrier-free facilities of the establishment meet the minimum requirements or basic requirements of ÖNORM B1603 <sup>27</sup> (3 points) or the higher standard (4 points). c) The leisure and wellness area is designed to be barrier-free in accordance with ÖNORM B1603, Chapter 7 (1 point).	5		5			5		5	5	5

<sup>26</sup> Textiles that bear one of the following seals are considered sustainable products:

- bluesign system
- Blue Angel for textiles
- Cradle to Cradle Certified Products Programme (Platinum Level)
- EU Ecolabel for textile products
- Fair Wear Foundation - FWF
- Fairtrade Certified Cotton
- Fairtrade International Textile Standard
- Global Organic Textile Standard - GOTS
- Global Recycled Standard - GRS
- Nordic Swan Ecolabel - Textiles
- Austrian Ecolabel for textiles .

<sup>27</sup> ÖNORM B 1603 Accessible tourism facilities - Planning principles; Edition: 2013-10-01

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<p>d) By making the homepage accessible beyond the minimum requirements (conformity level A) (according to WAI guidelines 1 point for conformity level AA, 1.5 points for conformity level AAA)</p> <p>e) Measures to promote barrier-free arrival and departure (1 point)</p> <p>f) the provision of barrier-free services by the company on site (1.5 points)</p> <p>g) Communication of local and regional barrier-free offers (events, sights) (1 point)</p> <p><i>Assessment and verification:</i> Presentation of proof in accordance with ÖNORM B 1600 or B1603 or objective assessment of the degree of accessibility by an expert or presentation of the action programme with the corresponding contents and the corresponding offers.</p>										
<b>G 12</b>	<b>Allergy-friendly equipment / offers</b>	1	1	1				1			
	The establishment or the business location provides special allergy rooms or offers for allergy sufferers.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.										
<b>G 13</b>	<b>Energy-saving appliances and lighting</b>	4	4	4	4	4	4	4	2	4	4
EU 31	<p>a) <u>Office equipment</u> (1 point): At least 50% (0.5 points) or 90% (1 point) of the office equipment (PCs, monitors, faxes, printers, scanners, copiers) - purchased before 20 February 2018 - meet the criteria for the award of the energy star ("energy star") or - purchased after 20 February 2018 - are certified with an ISO Type 1 eco-label or correspond at least to energy efficiency class E (in accordance with Delegated Regulation (EU) No. 2019/2013) for electronic displays.</p> <p>b) <u>Electric lamps and luminaires</u>: at least 50% (0.5 points) or 90% (1 point) correspond to energy efficiency class A++<sup>28</sup> or at least energy efficiency class C<sup>29</sup></p> <p>c) <u>Commercial refrigeration appliances</u>: at least 50% (0.5 points) or 90% (1 point) of plug-in commercial refrigeration appliances are labelled as energy-efficient in accordance with www.b2b.topprodukte.at.</p> <p>d) <u>Domestic refrigeration appliances (1 point)</u>: at least 50% (0.5 points) or 90% (1 point) of domestic refrigeration appliances comply with efficiency class A++ (according to Annex IX of Delegated Regulation (EU) No 1060/2010) or at least efficiency class D (according to Annex II of Delegated Regulation (EU) No 2019/2016).</p> <p>e) <u>Domestic washing machines</u> (1 point): at least 50% (0.5 points) or 90% (1 point) of domestic washing machines comply at least with energy efficiency class A++ (according to Annex VI of Delegated Regulation (EU) No 2019/2016). Annex VI of Delegated Regulation</p>										

<sup>28</sup> in accordance with Annex VI to Commission Delegated Regulation (EU) No 874/2012 of 12 July 2012 supplementing Directive 2010/30/EU of the European Parliament and of the Council with regard to energy labelling of electric lamps and luminaires (OJ L 258, 26.9.2012, p. 1).

<sup>29</sup> in accordance with Commission Delegated Regulation (EU) 2019/2015 of 11 March 2019 supplementing Regulation (EU) 2017/1369 of the European Parliament and of the Council with regard to energy labelling of light sources

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	<p>(EU) No 1061/2010) or at least efficiency class B (according to Annex II of Delegated Regulation (EU) No 2019/2014). f</p> <p>) Household <u>dishwashers</u> (1 point): at least 50% (0.5 points) or 90% (1 point) of the household dishwashers correspond at least to energy efficiency class A++ (according to Annex VI of Delegated Regulation (EU) No 1061/2010). Annex VI of Delegated Regulation (EU) No 1059/2010) or at least efficiency class C (according to Annex II of Delegated Regulation (EU) No 2019/2015).</p> <p>g) Household <u>tumble driers</u>: at least 50% (0.5 points) or 90% (1 point) of the household tumble driers correspond at least to energy efficiency class A++ (according to Annex VI of Delegated Regulation (EU) No 392/2012).</p> <p>h) Household <u>ovens</u>: at least 50% (0.5 points) or 90% (1 point) correspond to energy efficiency class A++.</p> <p>i) Household <u>hoovers</u>: at least 50% (0.5 points) or 90% (1 point) have an annual energy consumption below 28kWh/year (according to Delegated Regulation (EU) No. 666/2013; corresponds to efficiency class A);</p> <p><u>Note</u>: This criterion does not apply to appliances and lighting equipment that are not covered by the relevant regulation for the respective category (e.g. industrial appliances).</p> <p><i>Assessment and verification</i>: The applicant enterprise submits documents (e.g. lists of appliances) on the energy efficiency class or ISO Type 1 certificates of all appliances in the respective category (for category a: Energy Star certificate and, if applicable, date of purchase).</p>										
<b>G 14</b>	<b>Cookers</b>	1	1	1	1	1					
	All cookers are gas cookers or induction cookers or cookers with pan detection										
	<i>Assessment and verification</i> : The applicant enterprise shall provide a declaration of compliance with this criterion, together with information (e.g. technical descriptions) of the herd.										
<b>G 16</b>	<b>Water consumption of washing machines and dishwashers</b>	5,5	5,5	5,5	5,5	5,5	5,5	5,5			
EU 44	a) <u>Washing machines</u> : The washing machines used by the establishment/operating site (by guests and employees) or its laundry service must fulfil at least one of the following requirements (3 points):										
EU 45	- For domestic washing machines, the water consumption (measured in accordance with standard EN 60456 using the standard cotton wash programme at 60°C) shall not exceed the following limits: Nominal capacity of 3 kg: 39 l/kg; Nominal capacity of 3.5 kg: 39 l/kg; Nominal capacity of 4.5 kg: 40 l/kg; Nominal capacity of 5 kg: 39l/kg; Nominal capacity of 6 kg: 37l/kg; Nominal capacity of 7 kg: 43; Nominal capacity of 8 kg: 56l/kg; - For commercial or professional washing machines, the average water consumption must not exceed 7 litres per kilogram of laundry. <u>Note</u> : Point (a) only applies to household washing machines covered by Commission Regulation (EU) No 1015/2010. Commercial appliances do not have to fulfil the requirements.										
	(b) <u>Dishwashers</u> : The water consumption of dishwashers (measured according to standard EN										

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	50242 using the standard cleaning programme) shall not exceed the following limits (2,5 points): for 15 place settings: 10; for 14 place settings: 10; for 13 place settings: 10; for 12 place settings: 9; for 9 place settings: 9; for 6 place settings: 7; for 4 place settings: 9,5; Note : The criterion only applies to household dishwashers covered by Commission Regulation (EU) No 1016/2010 of the Commission.										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a technical report from the technician/manufacture responsible for the production, sale or maintenance of the washing machines or dishwashers. The company must submit technical documentation from its laundry service that its washing machines fulfil these criteria. If only an annual consumption is specified, a total of 220 standard washing cycles per year (for washing machines) or 280 standard cleaning cycles (for dishwashers) shall be assumed to demonstrate compliance with the requirement under point (a).										
<b>G 17</b>	<b>Refrigerants and coolants</b>	2	2	2	2	2	2	2	2	2	2
	a) All (household) refrigerators, freezers and air conditioners are operated without the use of halogenated hydrocarbons (refrigerants and foams). (1 point)										
	b) All refrigeration and air conditioning systems are operated without the use of halogenated hydrocarbons (1 point). (recommended refrigerants: R290, R600a or CO <sub>2</sub> (R744) )										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with documentation on the refrigerants and cooling agents contained in the appliances or systems.										
<b>G 18</b>	<b>Equipment for seminars</b>	1		1			1				
	At least 50% of the devices provided (such as laptops, projectors, televisions, etc.) fulfil the criteria for the award of the energy star or bear an ISO Type I eco-label. (1 point).										
	<i>Assessment and verification:</i> The applicant enterprise shall provide documentation on the appliances that are eligible for the energy star or bear an eco-label.										
<b>G 19</b>	<b>Beverage cooling</b>							1			
	No electrical cooling equipment is used for pre-cooling or cooling the drinks; cooling takes place exclusively with water or storage in the cellar.										
	<i>Assessment and verification:</i> The applicant enterprise has to provide a detailed declaration of compliance with this criterion.										
<b>G 20</b>	<b>Consumer goods</b>	4	4	4	4	4	4	4	4	4	4
EU 52	At least 40% of at least one of the following categories of consumer durables present in the organisation bear an ISO Type I ecolabel (1 point for each category, maximum 4 points): a) Computers b) Televisions c) Wooden furniture d) Vacuum cleaners										

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	e) Floor coverings f) Imaging equipment										
	<i>Assessment and verification:</i> The applicant enterprise shall provide data and documentation (such as the relevant invoices) on the quantities of these products used and the quantity of products that have been awarded an eco-label.										

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**9. food / kitchen**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
K 05 b)	<b>Food from the region</b>	5	5	5	5	M		5			
K11	<b>Fresh food preparation</b>	2		2		M					
K12	<b>No use of imitation foodstuffs</b>	1		1	1	M					
K 13	<b>Tap water</b>	1		1	M	M				1	1
K 14	<b>Seasonal products</b>	1		1	M	M		1			
K 15	<b>Indications of origin in the menu / menu plan</b>	M		M	M	M		1		1	
K 19	<b>AMA Genusregionssiegel / Genusregion partner</b> a) The business bears the AMA Genusregions <b>Gastrosiegel</b> . (3 points; in the case of an active inspection contract, the same criteria of the eco-label are automatically fulfilled b ) The business is a partner business of a gourmet region. (1.5 points) <i>Assessment and verification:</i> The applicant company must agree an inspection contract with an independent inspection body, and random checks are also carried out by the licensor.	3	3	3	3	1,5					
K 20	<b>Low-waste food packaging</b> The business or business location uses low-waste packaging when purchasing food or agrees to take back packaging with suppliers. Ø Reusable transport packaging (MTV) for fruit, vegetables, etc. Ø Return of packaging material to suppliers Ø Reusable or bulk packaging for other foodstuffs <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with information on the measures taken to purchase low-waste products.	2	2	2	2	2		2			
K 21	<b>Portion packs</b> Portion packs are not used in the company or at the company location. <i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.	2	2	2	2	2		2		2	2
K 22 EU 53	<b>Reusable containers for beverages</b> a) The business or business location offers at least one of the following beverages <u>exclusively</u> in reusable bottles or containers, kegs, concentrates or similar: Beer (1 point); (mineral) water (1 point); non-alcoholic drinks (1 point) b) At least 50 % (1 point) or 70 % (2 points) of the drinks are offered in reusable containers c ) All drinks (except wine and spirits) are offered / used in reusable containers etc. (5 points), (i.e. no drinks cans, disposable glass or PET bottles and Tetrapaks etc. are used)	5	5	5	5	5		5		5	5

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise has to present a detailed declaration of compliance with this criterion together with corresponding certificates from the beverage suppliers.										
<b>K 23</b>	<b>Reusable tableware for catering / take away concession</b>	3		3	3	3				3	3
	Reusable crockery (cups, plates and cutlery) is offered for the catering and take-away area as well as for the delivery of food and drinks (additional = 1 point; exclusively = 3 points).										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with information on the reusable products used.										
<b>K 24</b> EU 65b	<b>Cooperation with farmers / direct marketers from the region</b>	2	2	2	2	2		2			
	The business purchases at least two agricultural products (food, beverages) directly from a farmer or a regional direct marketing cooperation.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
<b>K 25</b>	<b>Eggs and egg products</b>	5	5	5	5	5		5			
	a) At least 80 % of the eggs used by the business come from free-range (2 points) or organic farming (3 points). b ) The <b>egg products</b> used in the business demonstrably come from free-range eggs (1.5 points) or organic farming (2 points). c) For processed egg products, such as pasta etc., eggs from free-range (1 point) or organic farming (2 points) are demonstrably used.										
	<i>Assessment and verification:</i> The applicant enterprise must provide data and documentation (such as the relevant invoices) on the quantities used and the quantity of eggs that fulfil the requirements.										
<b>K 26</b>	<b>Fish from sustainable production</b>	4		4	4	4					
	The company is certified according to the criteria of the Marine Stewardship Council (MSC) for sustainable fishing (1 point) and the Aquaculture Stewardship Council (ASC) for sustainable aquaculture (1 point).										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on the products used or the corresponding certification.										
<b>K 27</b>	<b>Fair trade</b>	4	4	4	4	4		4		4	4
	a) At least three beverages certified as ethically, socially and ecologically compatible and three corresponding foods are regularly offered or used. (2 points) b) The business is a registered Fairtrade catering partner (2 points)										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on the products used.										

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>K 28</b>	<b>Use of organic food and beverages</b>	5	5	5	5	5		5		5	5
EU 65c	<p>a) At least four products offered in sales outlets (shops) are organic (1 point).</p> <p>b) The business or the business location is certified organic. (1 point)</p> <p>c) At least 15% of all food and beverages are organic (1 point)</p> <p>d) At least 30% of all food and beverages are organic (2 points)</p> <p>e) At least 60% of all food and beverages are organic (3 points)</p> <p>f) At least 90% (including breakfast) are organic (5 points).</p> <p>The use of these products is clearly communicated to the guest on request.</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on which the calculation of the % value is based and information on communication.</p>										
<b>K 32</b>	<b>Labelling of the food</b>	4		4	4	4					
	<p>a) At least selected dishes are labelled with nutritional information or additional health-relevant information (indication of bread units, indication of additives, labelling of low-fat dishes or dietary dishes, etc.). (2 points)</p> <p>b) The origin of the meat products and eggs used is explicitly stated (at least AT, EU, non-EU). (2 points)</p> <p><i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.</p>										
<b>K 33</b>	<b>Vegetarian / vegan dishes</b>	3	3	3	3	3		3		3	3
	<p>a) More than 50% of the dishes offered are vegetarian (1 point). b ) Only vegetarian or vegan dishes are offered (3 points).</p> <p>c) There is (one) fixed and appropriately advertised day(s) of the week with an exclusively vegetarian/vegan menu (2 points).</p> <p>d) Vegetarian / vegan dishes are presented first or more prominently on the menu than meat / fish dishes (2 points).</p> <p>e) The food on offer in communal catering establishments and event catering is always deliberately designed in such a way that a vegan meal can also be put together. This is pointed out in the communication with guests (1 point).</p> <p>f) At least one vegan menu line is offered in mass catering establishments (2 points).</p> <p><i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.</p>										
<b>K 34</b>	<b>Palm oil</b>	3		3	3	3		3		3	3
	<p>Palm oil in margarine, chocolate and chocolate spread only comes from organic RSPO and POIG-certified sources.</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on any products used and their certification.</p>										
<b>K 35</b>	<b>Avoidance of food waste</b>	3		3	3	3				3	3

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	<p>Points are awarded for each food waste prevention measure that goes beyond the MUST criterion (max. 3 points): For examples, see (nabe) <a href="#">checklist with measures to prevent food waste</a>" or according to the following measures:</p> <p>a) Active participation of the business (3 points) or individual kitchen employees (1.5 points) in specific advisory programmes to avoid food waste (within the last three years prior to application) b  ) Active offer of resource-saving packaging ("take-away box" or similar) for the transport of leftover food (e.g. through communication by employees (e.g. through communication by employees, written information, distribution at events) (2 points)</p> <p>c) Active cooperation of the business with (charitable) organisations to avoid food waste and/or passing on excess food to charitable organisations (1 point)</p> <p>d) Free choice of side dishes: Customers can freely choose from at least 3 side dishes for the main courses. (1 point)</p> <p>e) Demand-oriented buffet stocking and front cooking (only BEH, CAT, GEM): Catering / buffet is organised in such a way that food is delivered fresh to the outside in smaller quantities, but more often; towards the end of the buffet times, replenishment only takes place in small containers or in ready-prepared portions (2 points); this procedure is communicated in the business or to the participants before and during an event.</p> <p>f) Fresh brewing facilities for hot drinks at the breakfast buffet (only BEH, GEM): Hot drinks are not placed in ready-prepared pots at the tables or at the buffet, but customers can help themselves by the cup from a (capless!) fresh brewing facility (1 point)</p> <p>g) Charging for salad buffets by weight or plates of different sizes instead of per portion (1 point)</p> <p>h) Avoidance of display plates (only GEM) (1 point)</p> <p>i) Individual dishes are also available in smaller portions. (1 point).</p> <p>j) At least 80% of the main courses are offered in at least 2 different portion sizes. (2 points)</p> <p>k) Supplement is offered (free of charge). (1 point)</p> <p><i>Assessment and verification:</i> The applicant enterprise has to present a declaration of compliance with this criterion together with the agreement with the charitable enterprise, documents on external communication etc..</p>										
<b>K 36</b>	<p><b>Special (catering) offer</b></p> <p>The composition of the dishes takes into account and informs a  ) food allergy sufferers (e.g. gluten-free dishes, vegan dishes or labelling of dishes containing common allergens) (1 point)  b) religious groups (no pork, kosher dishes etc.) (1 point)</p> <p><i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with documentation on external communication.</p>	2		2	2	2					
<b>K 37</b>	<p><b>Balanced diet</b></p>					3					

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	The menus or the individual dishes used to create the menus are evaluated by a nutritionist or dietician (either a trained internal employee or an external consultant at least once a year) in the case of companies or company locations providing communal catering. Suggestions for improving the composition of the meals are taken into account accordingly. <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
<b>K 38</b>	<b>Avoidance of crockery at events/catering</b> Food is offered in the form of finger food, wrap in, or "packs in bread" etc. to avoid the use of crockery. a) Exclusively crockery-avoiding offers (2 points) b ) Reduction of the amount of crockery by special food offer (1 point) <i>Assessment and verification:</i> Description of the measures, meals, etc.				2						
<b>K 39</b>	<b>Food delivery only in reusable packaging</b> If the business or business location is supplied partially or exclusively with food as part of a food production system (e.g. Cook & Chill, Cook & Hold), all food elements are transported in reusable packaging. <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.				2	2					
<b>K 40</b>	<b>Determination of GHG emissions per meal</b> The amount of greenhouse gas emissions (GHG), measured in CO <sub>2</sub> equivalents, caused by the ingredients used must be determined and documented for all meals (2 points). In the case of canteen operations, this refers specifically to all (lunch) meals offered in the menus, regardless of the number of catering days and menu lines. In the case of event catering, the GHG emission values must be determined for all different types of "meals" delivered to customers in connection with the ecolabel. Existing available calculators can be used to calculate the CO <sub>2</sub> equivalents per meal or additional calculators can be approved after testing. The amount of greenhouse gas emissions (GHG), measured in CO <sub>2</sub> equivalents, caused by the ingredients used must not exceed the following specified reference value on average per meal. 1,200 g CO <sub>2</sub> -equivalents / meal (2 points) 900 g CO <sub>2</sub> -equivalents / meal (3 points) 800 g CO <sub>2</sub> -equivalents / meal (4 points) In the case of canteens, the average of all (lunch) meals offered in a four-week menu plan must be calculated, regardless of the number of catering days and menu lines or the quantities sold. For event catering, the average for all meals sold with the ecolabel in a month is (also) decisive.			6	6	6					

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January 2023 - Example catalogue of target criteria

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise has to present a declaration of compliance with this criterion together with appropriate documentation (values of the calculated meals).										

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**10. transport / mobility**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>V 02</b>	<b>Environmentally friendly journey</b>	<b>M</b>	2	2			2			2	2
<b>V 06</b>	<b>Pick-up service</b>	3	3				3				
	a) The establishment offers guests travelling by public transport (train, bus, etc.) a pick-up service / shuttle service from the nearest stop (2 points). b ) The pick-up service is provided by environmentally friendly means of transport such as electric cars or horse-drawn sleighs, e-golffmobiles, bicycle taxis (rickshaws), etc. (1 point) This offer must be communicated in a suitable manner (hotel brochure, booking confirmation, Internet, guest information, displays on screens, e.g. at reception, etc.). <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
<b>V 07</b>	<b>Climate-friendly mobility</b>	6	6				6		6	6	6
EU 63a	a) The business takes measures to motivate guests, visitors and employees to use public transport or other climate-friendly means of transport on site (e.g. advertising and sale of tickets and combined tickets; incentives to refrain from using a car during the stay, such as a gift/voucher when handing over the car key for the duration of the stay; offer/organisation/coordination of group trips or car pools, return service for hikes). b) The establishment promotes travelling with electric vehicles and provides its guests, visitors, customers and employees with a power supply for charging the batteries. This is communicated to (potential) users in writing (e.g. brochure, internet). (2 points per measure up to a maximum of 6 points) The measures offered are communicated in a suitable manner (hotel brochure, internet, guest information displays on screens, e.g. at reception, etc.). <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
<b>V 08</b>	<b>Cooperations to promote soft, climate-friendly mobility</b>	3	3	3			3			3	3
	The company actively participates in regional or supra-regional co-operations to improve climate-friendly mobility offers. <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
<b>V 09</b>	<b>Offer climate-friendly means of transport</b>	2,5	2,5	2,5			2,5			2,5	2,5
EU 63	a) The business offers guests or employees at least one of the following climate-friendly means of transport: i. Bicycles at least one bicycle per 15 rental accommodation units or rooms (0.5 points) or at least one bicycle per 5 rental accommodation units or rooms. (1 point) ii. Electric vehicles for pick-up service or leisure activities for guests. (1 point) b) The business must maintain active partnerships with businesses that provide electric vehicles or bicycles (0.5 points).										

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	"Active partnership" means an agreement between the business and a company that rents out electric vehicles or bicycles. Information about active partnerships must be visibly displayed at the business. If the company does not have a representative on the site of the business, practical arrangements must be made (e.g. a bicycle hire company could bring bicycles to the business). This offer must be publicised in a suitable manner (hotel brochure, booking confirmation, Internet, guest information displays on screens, e.g. at reception, etc.). <i>Assessment and verification:</i> The applicant enterprise has to present a declaration of compliance with this criterion or to document the application measures of the cooperation with the bicycle rental enterprise.										
<b>V 10</b>	<b>(Cycling) hiking maps</b> The business provides hiking maps and/or cycling maps for use in the business or offers them for sale and provides information on common APPs in the region. <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with copies of the information material.	1	1	1			1	1			
<b>V 11</b>	<b>Guided hikes and cycle tours</b> The establishment offers its guests guided hikes and/or cycle tours. This offer is publicised in an appropriate manner (house brochure, booking confirmation, internet, guest information, displays on screens e.g. at reception etc.). <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.	1	1					1			
<b>V 12</b>	<b>Service facilities for bicycles</b> The business provides special offers and service facilities for bicycles (or inline skates, scooters, skateboards or the like) and communicates these accordingly. a) Parking spaces for bicycles are available (1 point); for 5-10% of the capacity* (1 point) for more than 10% of the capacity (2 points) The parking space is covered or located in a lockable room (1 point) The design meets the quality criteria of the klima:aktiv building standard (1 point) b) Maintenance: (bicycle) repair facility for minor damage; bicycle repair shop, repair kit, etc. (1 point) c) Contact and mediation (active cooperation) with bicycle repair shops regarding repair services and pick-up services (2 points) * Capacity: guest beds; serving places, max. number of visitors permitted <i>Assessment and verification:</i> The applicant enterprise has to provide a declaration of compliance with this criterion, together with documentation on the existing facilities, if applicable.	5	5	3			3		5	3	3
<b>V 13</b>	<b>Operational mobility and fleet management</b> a) The company has a company-specific mobility concept for environmentally friendly operational mobility and transport rationalisation, implements it and develops it further. The company mobility management measures include the efficient use of company	5		5	5	5	5		5	5	

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	space and vehicles, the conversion of the vehicle fleet to more environmentally friendly technologies and the rationalisation of transport processes, as well as the increased use of environmentally friendly means of transport (walking, cycling, public transport) and the involvement of employees (3 points). b) There are detailed records of the mileage, consumption and CO <sub>2</sub> emissions of the vehicles at vehicle level. (1 point) c) There are communicated and clear targets and corresponding measures for reducing the total CO <sub>2</sub> emissions of the vehicle fleet. (1 point) <i>Assessment and verification:</i> The applicant enterprise has to present a declaration of compliance with this criterion together with the mobility concept or a description of how this is communicated as well as the corresponding records.										
<b>V 15</b> c)=EU 62	<b>Environmentally friendly vehicles in operation</b> a) The company uses environmentally friendly vehicles (hybrid vehicles, monovalent gas vehicles - 1 point, electric vehicles - 2 points). b ) The type of environmentally friendly drive is clearly advertised on the vehicle (1 point). c) No vehicles with internal combustion engines are used for (maintenance) journeys on the company premises (1 point). <i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on the vehicles.	3	3	3	3	3	3		3	3	3
<b>V 16</b>	<b>(Internal and external) transport services</b> At least one of the following measures is taken to implement a mobility concept (max. 5 points): a) Transport services are provided in accordance with Ecolabel Guideline UZ66 "Low-emission transport systems" or mobility/logistics partners are selected that are certified in accordance with Guideline UZ66 "Low-emission transport systems". (1 point) b) (Cargo) bicycles and/or electrically powered vehicles are used for the provision / commissioning of transport services (predominantly 2 points; additional 1.5 points) c) Vehicles meeting the Euro VI (for heavy commercial vehicles) or Euro 6 (for light commercial vehicles and trucks) emission standards are predominantly used for the provision / commissioning of transport services. Euro 6 (for light commercial vehicles and passenger cars) (1 point) d) Vehicles in the service delivery fleet only use refrigerants with a GWP of less than 150 (1 point) e) The company enables employees (in particular drivers for delivery services) to participate in courses on a sustainably more efficient driving style ("fuel-saving training") (1 point), over 50% of the drivers for delivery services have completed a course on a sustainably more efficient driving style. (2 points) f) external suppliers are actively encouraged to contribute to the reduction of transport-related emissions (2 points)	5		5	5	5	5		5	5	5

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January 2023 - Example catalogue of target criteria

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise has to submit a declaration of compliance with this criterion together with appropriate documents on the mobility concept, the vehicles, the fuel-saving training, requests etc..										
<b>V 17</b>	<b>Infrastructure and public transport</b>	3		3			3				
	At least three of the following facilities are available within a radius of 500 metres as the crow flies and are actively communicated by the business to guests and employees (1 point): Public transport stop (with several daily connections); restaurants, local shops, leisure facilities, medical care, service providers, public administration, public footpath/cycle path access; cable car/boat station; sports equipment hire; kindergarten/elementary school, secondary school/secondary school; more than six facilities are available (2 points); more than nine facilities are available (3 points)										
	<i>Assessment and verification:</i> The applicant enterprise has to present a description (plan) of the infrastructure around the enterprise as well as the type of communication to guests and employees.										
<b>V 18</b>	<b>Location with public transport connections</b>	1		1			1		1	1	1
	There is a direct connection (max. 10 min. walk) to the public transport network with a corresponding minimum frequency during opening/event times (at least every hour or several times a day, including weekends).										
	<i>Assessment and verification:</i> The location of the enterprise/event location and its accessibility must be indicated.										

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**11. outdoor area / open spaces / biodiversity**

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>F 03</b>	<b>Species used for outdoor planting</b>	3	3	3			3	3		3	3
EU 50	The existing vegetation <sup>30</sup> of open spaces, including water areas, consists of: i. no invasive alien species of Union concern (0.5 points) (other invasive alien species may be present), ii. exclusively non-invasive alien species (1 point), iii. native and/or non-invasive alien species (1.5 points), iv. exclusively native species (2 points). v. insect-, bird- and bee-friendly native plants and shrubs (1 point) Assessment and verification The applicant enterprise explains how the enterprise fulfils this criterion and presents appropriate documents from an expert or a planting plan.										
<b>F 04</b>	<b>Ecological garden maintenance</b>	3,5	3,5	3,5			3,5		3,5	3,5	3,5
EU 66	(a) the green areas of the holding are managed either without the use of pesticides or in accordance with the principles of organic farming or in accordance with national legislation or recognised national organic standards. b) When using soil additives, growing media and potting soils, peat-free products (1 point) or products bearing an ISO Type I eco-label (1.5 points) are used. Assessment and verification: The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with appropriate documentation on the products used, how the enterprise avoids pests and manages the open spaces. Compliance with this criterion is verified during the on-site visit.										
<b>F 05</b>	<b>Natural design of outdoor facilities, kitchen garden and old cultivated plants</b>	5	5	5			5	5	5	5	5
	a) At least 30% of the outdoor area is designed close to nature (applies from a size of 2,000 m <sup>2</sup> ). (2 points) b) The nature-oriented outdoor area is used to sensitise visitors. (1 point) c) The business has created a kitchen garden (vegetable, fruit, herb garden) for additional supply of the kitchen or for use by guests or visitors. (1 point) d) The business cultivates rare plant species (fruit, vegetable, medicinal and colouring plants) to preserve biodiversity. (1 point) e) Businesses make a voluntary contribution to the preservation of biodiversity, e.g. by supporting nature reserves and areas with valuable biodiversity, membership of organisations for the preservation of plant diversity, fundraising campaigns, cooperation, etc.) (2 points)										

<sup>30</sup> For the purposes of this criterion, "native species" are plant species that occur naturally in the country; "non-invasive species" are plant species that do not occur naturally in the country and for which there is no evidence that they reproduce, establish and spread easily or that they adversely affect native biodiversity.

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise has to present a detailed declaration of compliance with this criterion (e.g. plan of the outdoor facilities, proportion of areas designed close to nature, information boards or the like for guests or visitors).										
<b>F 06</b>	<b>Composting or biogas and utilisation of organic waste</b>	2	2	2			1	2		2	2
EU 58	The business collects relevant quantities of at least one of the following categories of organic waste separately and ensures that it is composted or used for biogas production according to local conditions (e.g. composted or used for biogas production (1 point for each category, maximum 2 points): a) garden waste, b) organic kitchen waste and food waste, c) biodegradable products (e.g. disposable products made from maize-based materials), d) biodegradable waste from guests in the rooms/accommodation. e) vegetable waste is utilised by animals (if permitted)										
	<i>Assessment and verification:</i> The applicant enterprise must provide a detailed declaration of compliance with this criterion, together with appropriate documentation.										
<b>F 07</b>	<b>Treatment and use of grey water and rainwater</b>	3	3	3			3	3		3	3
EU 48	The business uses water from the following alternative sources as process water (i.e. not for hygiene purposes or as drinking water) on its site or premises: i. recycled water or grey water from washing machines and/or showers and/or sinks (1 point), ii. collected rainwater (e.g. via roof surfaces) (1 point), iii. Condensation water from heating, ventilation or air conditioning systems. (1 point)										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with appropriate documentation, and affirm that the water supply for hygienic purposes and the supply of drinking water are strictly separated.										
<b>F 08</b>	<b>Efficient irrigation</b>	1,5	1,5	1,5			1,5		1,5	1,5	1,5
EU 49	The operation meets at least one of the following requirements: a) The operation has a documented procedure for the irrigation of open areas/plants, including details of how water consumption has been reduced and irrigation times optimised. This may include, for example, not irrigating open areas. (1.5 points) b) The farm uses an automatic system that optimises watering times and water consumption for watering outdoor gardens and plants. (1.5 points)										
	<i>Assessment and verification:</i> The applicant enterprise shall provide a detailed declaration of compliance with this criterion, together with appropriate documentation, e.g. details of the documented system/procedure for irrigation or photographs of the automatic irrigation systems.										
<b>F 09</b>	<b>Roof and façade greening</b>	4	4	4			4	4		4	4

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
a) = EU 74	a) At least 50% of the buildings with suitable roof shapes (flat roofs or roofs with a low roof pitch) are greened (2 points). b) At least one façade area of the business is largely greened (2 points). <i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
F 10 EU 64	<b>Unsealed floors</b> At least 75% (0.5 points) or 90% (1 point) of the farm's open spaces are not covered by asphalt/cement or other sealing materials that prevent sufficient infiltration of rainwater and soil aeration. If greywater and rainwater is collected, the unused greywater and rainwater must be treated and discharged onto the ground for infiltration. <i>Assessment and verification:</i> The applicant enterprise shall provide an explanation and documentation on how the enterprise fulfils this criterion.	1	1	1			1	1		1	1

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## 12. museum-specific requirements

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
<b>MU 07</b>	<p><b>Cultural mediation</b></p> <p>a) At least one employee of the organisation must have completed training or further training in cultural education that is appropriate for the main target group of the establishment and have two years of relevant professional experience in cultural education. (2 points)</p> <p>b) Employees can regularly take part in courses for further training in cultural mediation or practice-oriented educational events. (2 points)</p> <p><i>Assessment and verification:</i> Proof of basic and further training in cultural mediation or of regular participation of at least one staff member</p>								4		
<b>MU 08</b>	<p><b>Forms of pedagogical mediation</b></p> <p>a) At least three different methods are used to communicate the exhibits. (2 points)</p> <p>b) Different mediation methods are used that are adapted to the specific target group. (2 points)</p> <p><i>Assessment and verification:</i> Proof of the different methods</p>								4		
<b>MU 09</b>	<p><b>Austrian Museum Seal of Quality</b></p> <p>The company has been awarded the Austrian Museum Seal of Quality.</p> <p><i>Assessment and verification:</i> The applicant enterprise has to provide appropriate evidence of valid certification according to the museum quality seal.</p>								3		
<b>MU 10</b>	<p><b>Secondary utilisation of publications</b></p> <p>Publications such as leftover catalogues after the end of an exhibition are put to secondary use (e.g. via book or art flea markets, sales in the shop).</p> <p><i>Assessment and verification:</i> The applicant company must demonstrate how secondary recovery is carried out.</p>								2		
<b>MU 11</b>	<p><b>Material and product selection</b></p> <p>The following measures are implemented in the area of material and product selection (1 point per measure up to three points): -</p> <ul style="list-style-type: none"> <li>- The company uses products and materials that have been tested (e.g. using the Oddy test<sup>31</sup>) for compatibility with display cases, cabinets, museum rooms or packaging materials with museum artefacts.</li> <li>- The company borrows products and materials for equipping the exhibition space and does not buy them</li> <li>- The company borrows products and materials for equipping the exhibition space from re-</li> </ul>								3		

<sup>31</sup> See e.g. <http://www.smb.museum/museen-und-einrichtungen/rathgen-forschungslabor/forschung/forschungsergebnisse.html>  
[http://www.britishmuseum.org/research/publications/research\\_publications\\_series/2004/selection\\_of\\_materials.aspx](http://www.britishmuseum.org/research/publications/research_publications_series/2004/selection_of_materials.aspx)

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January 2023 - Example catalogue of target criteria

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<p>use networks (e.g. reusable metal scaffolding instead of wooden scaffolding)</p> <p>- The company buys products and materials for equipping the exhibition space in second-hand shops. - The company purchases products and materials for furnishing the exhibition space from web portals or flea markets and offers them there again after the end of the exhibition or donates them. - The company uses degradable materials or materials with a high recycled content (e.g. wood-based materials consist of recycled wood, cardboard as stand construction material contains at least 70% recycled material)</p> <p>- The company purchases building materials and products from regional suppliers.</p> <p>- The company avoids products and materials containing Phthalate plasticisers, brominated flame retardants, chromium, chromium and copper arsenates.</p> <p><i>Assessment and verification:</i> The applicant enterprise shall provide a declaration of compliance with this criterion, together with appropriate documentation on the materials and products used.</p>										

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**M** - mandatory criterion; **target** (or if only one number is given in the column) - **target criterion**

### 13 Theatre and cinema-specific requirements

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<b>Management and communication</b>										
<b>M 34</b>	<b>Sustainability issues in programming</b>									3	3
	The company performs at least one play (theatre) or twice a year films (cinema) that particularly address aspects of sustainability (in accordance with the SDGs - sustainable development goals) and promotes them accordingly.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>M 35</b>	<b>Sustainability topics at events</b>									3	3
	The company organises an event dedicated to the topic of sustainability at least once a year and advertises it accordingly.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>M 36</b>	<b>Mobile ticketing</b>						3			3	3
	The company enables its customers to buy tickets online without having to print them out.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>M 37</b>	<b>Resource-saving communication</b>									1	1
	The company does not publish paper programme flyers, but prefers to advertise the programme digitally. Or demonstrable measures are taken to reduce paper consumption through flyers etc. (e.g. needs analysis).										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>M 38</b>	<b>Accommodation providers with environmental certification<sup>32</sup></b>									3	
	Accommodation providers for the accommodation of colleagues, artists etc. booked by the theatre must meet at least one of the following requirements: <ul style="list-style-type: none"> <li>Eco-label according to ISO Type 1, EMAS or ISO 14001</li> <li>Other public environmentally relevant awards with external verification by third parties (Ökoprofit, Bio Verband, Klimabündnis etc.)</li> </ul>										

<sup>32</sup> This criterion does not apply if the employees or actors are accommodated in flats.

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<ul style="list-style-type: none"> <li>Proof of compliance with minimum environmental standards based on a checklist of the current "Accommodation Catalogue of Measures" of Ecolabel Guideline UZ72 "Travel Offers" or online entry in the product database.<sup>33</sup></li> </ul>										
	Assessment and verification: The names of the enterprises and corresponding contracts so- such as proof of certifications or compliance with the checklist and/or of the entry in the product database must be submitted										
<b>Food and beverages / kitchen (concession/canteen)</b>											
<b>CK 08</b>	<b>Avoidance of disposable drinking straws</b>	2		2	2	2		2		2	2
	The company organises campaigns and offers to reduce the use of disposable drinking straws made from all materials.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>CK 09</b>	<b>Free drinking water at the concession bar / canteen</b>									1	1
	The establishment offers its guests free tap water.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>CK 10</b>	<b>Regional popcorn</b>										2
	The company only sells popcorn that has been grown and processed by producers in the region <sup>34</sup> (1 pt.).										
	The popcorn used was demonstrably GMO-free (1 pt.).										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>Theatre-specific criteria</b>											
<b>THE 06</b>	<b>Reusable make-up remover pads/wipes</b>									1	
	The company uses antibacterial, reusable and washable make-up remover pads, microfibre make-up remover cloths or the like										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>THE 07</b>	<b>Hair colour and hair care</b>									1	
	The company uses organic hair colour and hair care products										

<sup>33</sup> See appendix and at [https://www.umweltzeichen.at/file/Richtlinie/UZ%2072/Long/UZ72\\_R4a\\_Reiseangebote\\_2020.pdf](https://www.umweltzeichen.at/file/Richtlinie/UZ%2072/Long/UZ72_R4a_Reiseangebote_2020.pdf) and <https://reisen.umweltzeichen.at/index.php?hlogin=>

<sup>34</sup> A product is considered regional for the purposes of the Ecolabel if the main production site is located within a distance of around 150 km (in border regions also outside Austria). A regional sales outlet or distribution centre is not sufficient.

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**M** - mandatory criterion; **target** (or if only one number is given in the column) - **target criterion**

January 2023 - Example catalogue of target criteria

No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>THE 08</b>	<b>Wigs and hairpieces made from human hair</b>									1	
	The company uses real hair parts and tries to reuse and utilise them as often as possible.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>THE 09</b>	<b>Buildings, set design and props</b>									5	
	In order to minimise the use of resources for buildings, set design and props, the following measures have been implemented (1 point each)										
	<ul style="list-style-type: none"> <li>• Products and materials mainly come from our own stock/workshops</li> <li>• Products and materials are sourced from re-use networks or regional rental companies</li> <li>• Purchase products and materials from second-hand shops, flea markets, web portals</li> <li>• Offer for resale or as a donation with no further internal use</li> <li>• Exchange network with other gaming establishments for shared use</li> <li>• Purchasing from regional or European companies</li> <li>• Own measures</li> </ul>										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>THE 10</b>	<b>Use of materials</b>									5	
	In order to minimise the ecological impact of the use of materials, the following points are implemented:										
	<ul style="list-style-type: none"> <li>• the primary wood used for set design and props comes exclusively from certified sustainable forest management (e.g. PEFC, FSC). (2 points)</li> <li>• The company avoids spray paints, PVC and polystyrene. (1 point)</li> <li>• Products and materials containing phthalates, formaldehyde, isocyanates, brominated flame retardants, chromium, chromium and copper arsenates are not used (1 point).</li> <li>• The company mainly uses paints that are certified with an ISO Type I eco-label or with the Natureplus label or are listed in the IBO Baubook - criteria for an ecologically optimised building tender (2 points)</li> <li>• Own measures (1 point each)</li> </ul>										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate documentation.										
<b>THE 11</b>	<b>Costume and mask</b>									5	
	The following measures for the resource-saving use of costumes and masks are implemented (1 point each):										

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No.	Criteria and requirements	BEH	PRI	GAS	CAT	GEM	DAY	SCH	MUS	THE	KIN
	<ul style="list-style-type: none"> <li>The company mainly uses its own stock/workshop for textiles, clothing and wigs.</li> <li>The company mainly hires out textiles and clothing and does not buy them.</li> <li>The company buys textiles and clothing in second-hand shops, flea markets and online flea markets</li> <li>The company offers textiles, clothing and wigs for resale or donation when they are no longer needed.</li> <li>When new textiles are purchased, they are labelled with an ISO Type I ecolabel or a relevant certification for textiles.</li> <li>When clothes and textiles are washed, environmentally friendly detergents with an ISO Type I eco-label are used</li> <li>Energy-saving washing machines are used for washing (e.g. TCO labelled or listed on <a href="http://www.topprodukte.at">www.topprodukte.at</a>).</li> <li>Contracts for external cleaning service providers are awarded to companies with certifications (ISO 14,000, EMAS, Ecolabel)</li> <li>Own measures</li> </ul> <p><i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion together with appropriate documentation (invoices, procurement guidelines, etc.).</p>										
<b>Cinema-specific criteria</b>											
<b>KIN 02</b>	<b>Cleaning and recycling 3D glasses</b>										3
	After the screening, the 3D glasses are collected and hygienically cleaned.										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										
<b>KIN 03</b>	<b>E-delivery of the films</b>										2
	To reduce the transport of hard drives and the associated environmental impact, the cinema has installed at least one e-delivery system (1 pt.) The cinema has installed two or more e-delivery systems (2 pt.)										
	<i>Assessment and verification:</i> The applicant enterprise must provide a declaration of compliance with this criterion, together with appropriate supporting documentation.										

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